

## **RCPCH Care Cost Fund**

Thank you for expressing an interest in applying for the **RCPCH Care Cost Fund**. This fund is available to all members and senior volunteers and will cover costs where the caring responsibility would otherwise prevent volunteering.

Normally, the fund will cover a maximum of a £75 contribution to care costs, although exceptions (for example multiple children or where this represents under 50% of the total costs of care) will be considered. Ideally, the request should be made at least a month in advance of the meeting date or event, but exceptions will still be considered.

Please complete the short form attached and return to your staff contact. This will then be shared with the EDI team who will look to approve the request. The EDI team aim to approve all requests received, but as it is a limited fund, they may have to prioritise requests. This will be based on first time applicants and those opportunities with the greatest impact. This should take no more than two weeks.

Once approved, you should claim cover for care costs using your RCPCH expense account. The cost will then be reimbursed in line with the usual processes.

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|---------------------------------------------------------------------------------------------|--|
| Name                                                                                        |  |
| RCPCH membership number                                                                     |  |
| Volunteer duty and potential impact of participation                                        |  |
| RCPCH Pilot Care Cost Fund amount requested                                                 |  |
| If more than £75 requested, please provide further information on exceptional circumstances |  |