

## CSAC Calendar of Events: January – December 2025

Month	Date	Event	Who	Location
January	<b>2 Jan 2025</b>	CSAC Mid-Year Quality Review (2024-25) - Feedback Opens  Feedback sent to all CSAC members for reporting period: Sep 2024 – Feb 2025  All feedback to be submitted by <b>28 Feb 2025</b>	All CSAC Members	N/A
	TBA	Sub-specialty Interview Assessors Briefing	Sub-specialty team, Recruitment	Virtual
January – February	TBA	Sub-specialty Interviews ( <i>Assessor required from CSACs</i> )	Sub-specialty team, Recruitment	Virtual
January – April	Individual dates TBA by admins	CSAC Meetings (1/3)	All CSAC members	Virtual
February	<b>5 Feb 2025 (10am –12pm)</b>	Training & Quality Board Meeting (1/4)	TQB Members	Virtual
	<b>28 Feb 2025</b>	CSAC Mid-Year Quality Review (2024-25)– Feedback Closes	All CSAC members	N/A
March	<b>11 – 12 Mar 2025</b>	Boards/ Question Generating Sessions  Assessment Advisor to attend for question generation.	Exams/ Assessment Team & CSAC Assessment Advisor	F2F
	by <b>31 Mar 2025</b>	Collate Feedback & Write up Mid-Year Quality Review	QTP Coordinator	N/A

Month	Date	Event	Who	Location
<b>April</b>	<b>29 Apr 2025 (10am-1pm)</b>	CSAC Chair Forum (1/2)	CSAC Chairs only	Virtual
<b>May</b>	<b>13 May 2025 (10am-12pm)</b>	CSAC Assembly (1/2)	All CSAC members	TBC
<b>May – August</b>	Individual dates TBA by admins	CSAC Meeting (2/3)	All CSAC Members	F2F
<b>June</b>	<b>2 Jun 2025 (10am-12pm)</b>	<p>Training &amp; Quality Board Meeting (2/4)</p> <p>Include CSAC Mid-Year Review. Review local actions, close or carry over 24/25 actions.</p> <p>Confirm any changes to feedback questions ahead of Annual Review Feedback forms being issued.</p>	TQB Members	TBC
	<b>By 30 Jun 2025</b>	<p>CSAC Annual Quality Review (2024-25) Feedback</p> <p>All feedback to be prepped &amp; shared. Include new actions for 25/26 as agreed in June TQB.</p>	QTP Coordinator	N/A
<b>July</b>	<b>1 Jul 2025</b>	<p>CSAC Annual Quality Review (2024-25) Feedback Opens</p> <p>Feedback sent to all CSACS in June for reporting period: Sep 2024 – Aug 2025</p> <p>All feedback to be submitted by <b>14 Aug 2025</b></p>	All CSAC Members	N/A
	<b>9 July 2025</b>	Sub-specialty Careers Event	1 consultant and 1 resident doctor sub-	Virtual

Month	Date	Event	Who	Location
		Sub-specialty representatives required	specialist (does not need to be from the CSAC), Medical Recruitment Team	
<b>August</b>	<b>14 Aug 2025</b>	CSAC Annual Quality Review (2024-25) – Feedback Closes	All CSAC members	N/A
<b>September</b>	<b>1 Sep 2025</b>	CSAC Annual Quality Review (2024-25) – Collate feedback & write report.  Final report to be discussed at TQB (Sep).	QTP Coordinator	N/A
	<b>10 Sept 2025</b>	Sub-specialty programme submission deadline  <i>(CSAC Chair approval required – TPD/HoS starts the form in RISR)</i>	CSAC Chairs, Medical Recruitment Team	RISR
	<b>10 Sept 2025 (10am-12pm)</b>	Training & Quality Board Meeting (3/4)  Present CSAC Annual Quality Report 2024-2025. Close or carry over 24/25 actions & set new actions for 25/26.	TQB Meeting	TBC
	<b>15 - 19 Sept 2025</b> <i>(1 x 2 hour session within this date range)</i>	Mixed sub-specialty sessions for interview questions review and benchmarking <i>(2 questions required for session)</i>	2 sub-specialty representatives required (does not need to be from the CSAC), Medical Recruitment Team	Virtual
<b>September - December</b>	Individual dates TBA by admins	CSAC Meeting (3/3)	All CSAC members	Virtual
<b>October</b>	<b>21 Oct 2025 (10am-1pm)</b>	CSAC Chair Forum (2/2)	CSAC Chairs only	Virtual

Month	Date	Event	Who	Location
<b>October – November</b>	TBA	Boards Assessment Advisor to attend for question generation.	Exams/ Assessment Team & CSAC Assessment Advisor	F2F
<b>November</b>	<b>11 Nov 2025 (10am-12pm)</b>	CSAC Assembly (2/2)	All CSAC Members	Virtual
	<b>19 Nov - 26 Nov 2025</b>	Independent Shortlisting  Allergy, IID, PIMM, Palliative, Rheumatology, Pharmacology  Time required to carry out shortlisting independently (1 - 2.5 weeks given depending on the size of the sub-specialty)	Shortlisters (Does not need to be from the CSAC), Medical Recruitment Team	Virtual
	<b>19 Nov – 3 Dec 2025</b>	Independent Shortlisting  Diabetes & Endocrinology, PGHAN, Nephrology, Neurodisability, Neurology, Oncology, Respiratory  Time required to carry out shortlisting independently (1 - 2.5 weeks given depending on the size of the sub-specialty)	Shortlisters (Does not need to be from the CSAC), Medical Recruitment Team	Virtual
	<b>19 Nov - 8 Dec 2025:</b>	Independent Shortlisting  CCH, PICM, PEM, Neonatal Time required to carry out shortlisting independently (1 - 2.5 weeks given depending on the size of the sub-specialty)	Shortlisters (Does not need to be from the CSAC), Medical Recruitment Team	Virtual

Month	Date	Event	Who	Location
	<b>26 Nov 2025 (10am-12pm)</b>	Training & Quality Board Meeting (4/4)	TQB Meeting	TBC
	<b>27 or 28 Nov 2025</b>	Shortlisting wash-up  Allergy, IID, PIMM, Palliative, Rheumatology, Pharmacology	Shortlisters (Does not need to be from the CSAC), Medical Recruitment Team	Virtual
<b>December</b>	<b>4 or 5 Dec 2025</b>	Shortlisting wash-up  Diabetes & Endocrinology, PGHAN, Nephrology, Neurodisability, Neurology, Oncology, Respiratory	Shortlisters (Does not need to be from the CSAC), Medical Recruitment Team	Virtual
	<b>9 or 10 Dec 2025</b>	Shortlisting wash-up  CCH, PICM, PEM, Neonatal	Shortlisters (Does not need to be from the CSAC), Medical Recruitment Team	Virtual