Network Clinical Lead  
EXAMPLE JOB DESCRIPTION

Section 1 : Job details

<table>
<thead>
<tr>
<th>Job title</th>
<th>Network Clinical Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade</td>
<td>As per contract with employing trust</td>
</tr>
<tr>
<td>Reports to</td>
<td>Chair of Network Steering Group</td>
</tr>
<tr>
<td>Accountable to</td>
<td>As above</td>
</tr>
<tr>
<td>Department</td>
<td>Paediatric speciality</td>
</tr>
<tr>
<td>Base</td>
<td>Current employing trust</td>
</tr>
<tr>
<td>Contract</td>
<td>Full time - Job share acceptable</td>
</tr>
</tbody>
</table>

Section 2 : Job Purpose

- Lead the process for developing a strategic clinical vision for the XX Network
- Support the proactive development and organisation of clinical and related services across the Network and establish clear links within the Network for xx care and related clinical activities.
- The post holder will work to annual objectives as defined/agreed by the Network.
- Provide clinical leadership for the implementation of the local network plan, service improvements and any other national guidelines/policies as published

Section 3 : Job size or dimensions (if applicable)

<table>
<thead>
<tr>
<th>Budgetary responsibilities</th>
<th>Nil applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff</td>
<td>One network manager and one administrator line managed by others but directed by postholder through steering group</td>
</tr>
<tr>
<td>Information Resources</td>
<td>Actively encourage and support the network clinicians in meaningful audit and research. Work with network manager and local trusts to ensure that all information supplied about clinical services is accurate (eg National Minimum Dataset, audit, etc.)</td>
</tr>
<tr>
<td>Other</td>
<td>Act as a role model and inspirational leader for clinical colleagues in the network</td>
</tr>
</tbody>
</table>

Section 4 : Communications and working relationships

<table>
<thead>
<tr>
<th>With whom</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Network Management Team</td>
<td>Regular communication to ensure a common approach to developments and problems and avoiding mixed messages or duplication of work effort</td>
</tr>
<tr>
<td></td>
<td>Support Network Manager and Nurse Lead in co-ordinating work of the network</td>
</tr>
<tr>
<td>Network Steering Group</td>
<td>Ensure the needs of children young people and families are represented at all levels</td>
</tr>
<tr>
<td></td>
<td>Develop network plan and projects, reflecting needs as identified by members of the steering group</td>
</tr>
<tr>
<td></td>
<td>Share information and political intelligence</td>
</tr>
<tr>
<td></td>
<td>Minimise risk by working collaboratively and openly to develop children’s clinical services</td>
</tr>
</tbody>
</table>
| Other Clinicians (nursing, clinical, AHP etc) | Sharing information and keeping abreast of current situation and issues facing staff locally in clinical practice  
Oversee, advise and support service improvement work  
Update with national issues  
Maintain network profile among clinicians of all levels and professions.  
Support and advise on network wide initiatives, encouraging sharing of good practice and collaborative working |
| Network Clinical Forums (outreach, educators, senior nurses etc) | 
| PCT Commissioners | Ensure awareness of issues in this service in the network |
| Strategic Health Authority (SHA) Cluster | Act as link between the paediatric network and the SHA cluster  
Support Network Manager in workforce planning and training developments |
| Other Similar Clinical Care Networks | Share best practice, network strategies and plans  
To share common problems, bottlenecks and identify solutions  
Work collaboratively to provide best possible care for critical care patients in the region |
| National clinical Leads | Share information and best practice |
Section 5: Organisational structure

XX Paediatric Network - Chair

Network Manager

Clinical Lead

Audit / Project Co-ordinator

AHP / HCS Lead

Trust Audit Facilitators

Nurse Lead

Network Forums
Eg Outreach, Education

Section 6: Key responsibilities

1. Co-ordinate the development of Network policies and procedures, including Operational Policy, Audit, Research and Development, Clinical Governance, Performance Management (in association with Network Manager).

2. Act as a point of contact for Trust Lead Clinicians in the Network and provide a clinical link between Trusts, PCTs, SHA and other Networks and national groups on behalf of the Network.

3. Develop and facilitate the Network-wide clinical groups, encouraging active participation of others.

4. Work with all professional groups, Lead Nurse, Network Manager to assess clinical outcomes of network developments (eg outreach, transfer groups, common audit etc)

5. Oversee the content and management of the clinical and clinical training courses, including XXX and any other appropriate clinical children’s services courses.

6. Progress clinical work force planning issues at national level, including interface with Postgraduate Deans, Regional Office, and relevant RCPCH special Interest Group.
7. Work with the Network Manager, Steering Group, Lead Nurse and audit staff to develop and monitor a network minimum dataset and analysis of information relating to Network activity and outcomes.

8. Link with individual Trust paediatric link clinicians and other key clinical links to progress policies and developments agreed at national level and implement within the Network.

9. Facilitate the continued development of multidisciplinary team approach.

10. Progress agreement on key clinical performance standards and measures for the Network, including those related to the volume and quality of clinical activity and the impact on service improvement.

11. Understanding and influencing the environment in which the Network operates, both inside and outside of the health service.

12. Development and implementation of a clinical workforce strategy, including review of current position and ‘gold standard’.

13. Understanding the changing nature of health care provision, the changing political climate and financial reality in order to enable the Network to position itself in such a way as it continues to meet its objectives.

Section 7: The environment

- There will be an occasional requirement to travel across the network to visit colleagues in their workplace.
- There may be occasions where it is necessary to remain away from home overnight, where distance travelled does not allow return trip effectively in one day.
- The postholder will remain based at their primary employing trust.

Section 8: Standard paragraphs for inclusion on all Job Descriptions (as determined locally - this is an example)

Any other duties deemed necessary to provide a quality service
To ensure that all statutory requirements outlined in the ((organisation’s)) HR procedures and policies are personally adhered to.

To be familiar with and conform to responsibilities under the Data Protection Act as identified by ((the organisation)).
To undertake duties as necessary, in line with the changing needs of the organisation. To participate in the annual appraisal and knowledge and skills framework profiling process. Any necessary training will be provided.

**Use of new technology**

The organisation is making increased use of computer technology. The majority of employees (both clinical and non-clinical) should expect to use automated information systems in their work in order to improve quality and co-ordination of services, and to enable faster and more certain communication within the organisation. Necessary training will be provided.

**No smoking policy**

The organisation operates a no-smoking policy. This applies to all staff and visitors and to the majority of patients. It is a condition of employment for staff that they do not smoke whilst on duty or in uniform or anywhere on the organisation's premises. Whilst we do not discriminate against employing smokers, they are expected to adhere to this policy and all prospective employees should be aware of this.

**Equal Opportunities**

The organisation is working towards equality and has policies relating to the equality of opportunity in employment and service delivery. All staff are expected to comply with these policies.

This job description will be reviewed from time to time or as necessary and may be amended to meet the changing needs of the organisation.

**Risk Management**

All staff have a responsibility to adhere to the organisation's Risk Management Policies and Procedures.

**Health & Safety**

All staff have a responsibility to maintain the health and safety of themselves and others within the performance of their duties in accordance with organisation's health and safety policies and to undertake specific health and safety responsibilities as necessary.

**Section 10 : Agreement of Job description**

This job description will be reviewed as necessary and may be amended to meet the changing needs of the organisation and network. It will also be used as the basis for determination of objectives and the contents will be used as part of annual appraisals.
This job description has been agreed between the post holder and line manager of the post

Post holder’s signature..............................

Post holder’s name................................. Date........ ....

Manager’s signature..............................

Managers name ................................. Date............