

*Example complaints letter to show you what it might look like*

15 Bob Street

Bobland

B23 BOB

30 October 2018

Dear NHS Complaints Team,

I am writing to you give you feedback on the service I had from you. When I was there, I saw Doctor Bobson at the physio service about my fidgeting.

I felt like it was not right. You spoke to my parents very rudely and you gave me the wrong activities to do at home and you didn't check your emails to reply to me.

I would have liked you to speak to us politely and get back in touch. I would like you to tell me what will happen next with my feedback.

Yours sincerely,

Mr Bob