RCPCH

Royal College of Paediatrics and Child Health

Leading the way in Children's Health

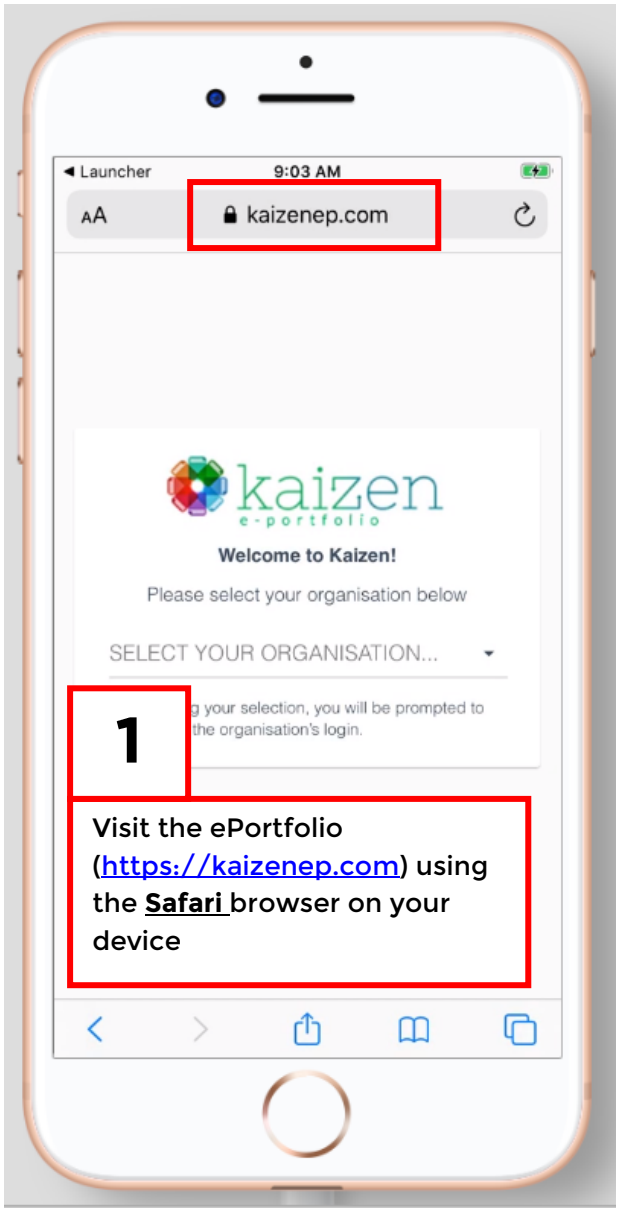
Adding the ePortfolio to your mobile device home screen

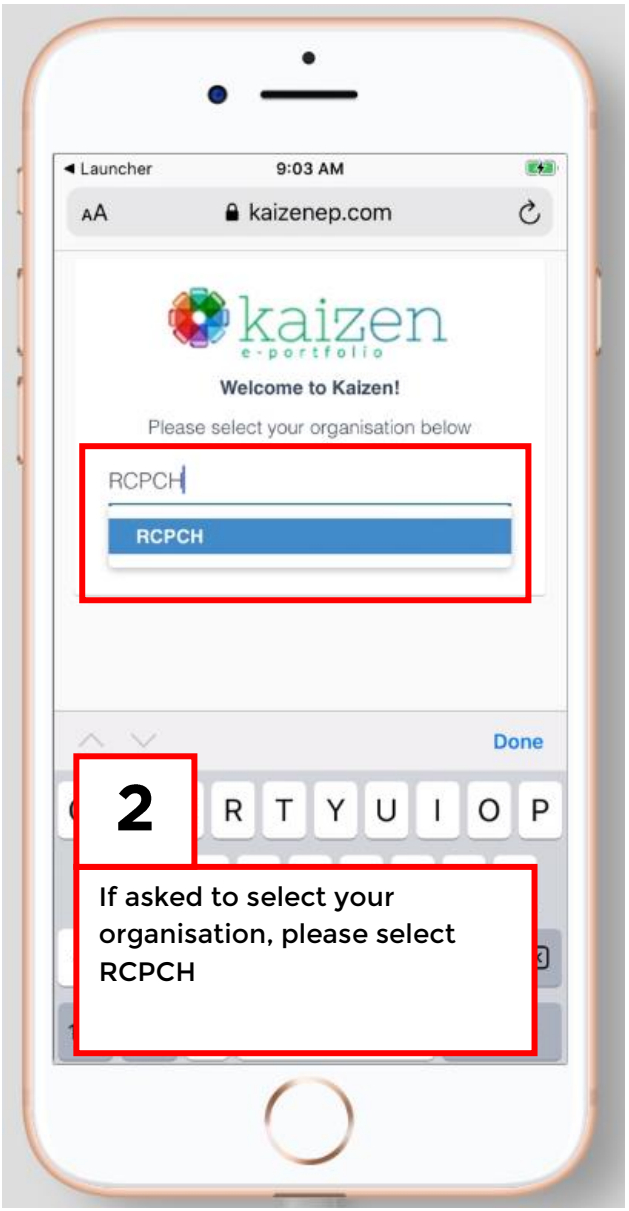
Updated November 2019

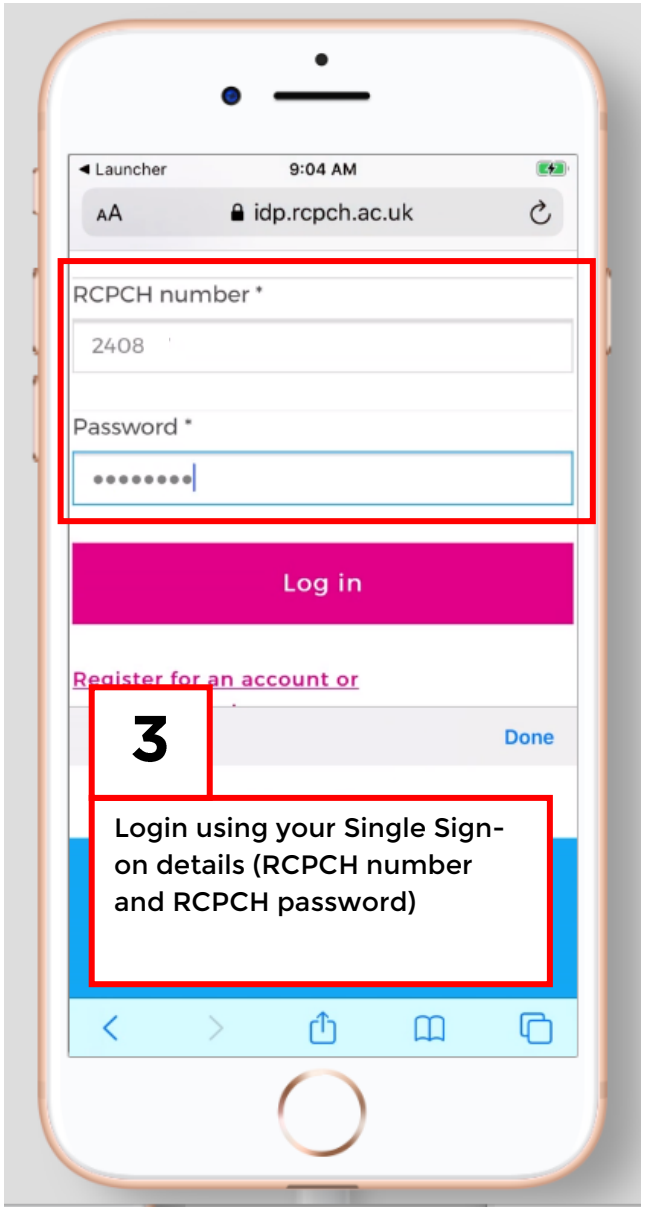
Contents

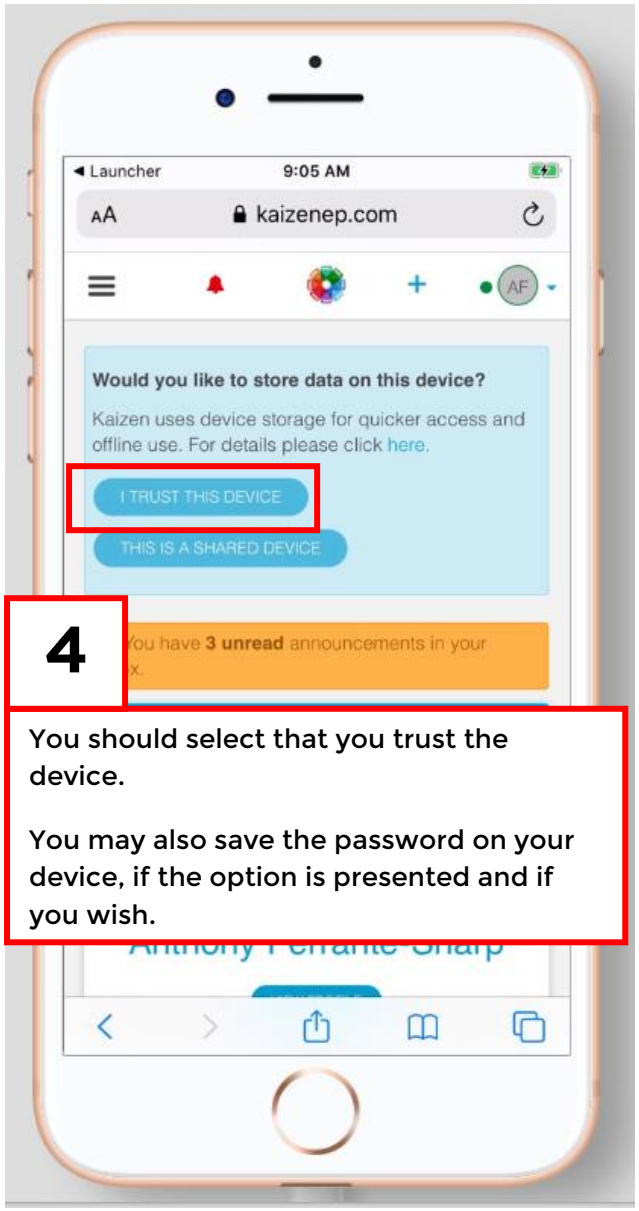
Item	Page
Adding the RCPCH eportfolio to the home screen on Apple devices	… 3
Enabling ‘offline mode’ on your mobile device	… 6
Adding the RCPCH eportfolio to the home screen on Android devices	… 9
Enabling ‘offline mode’ on your mobile device	… 12
Contact us	… 15

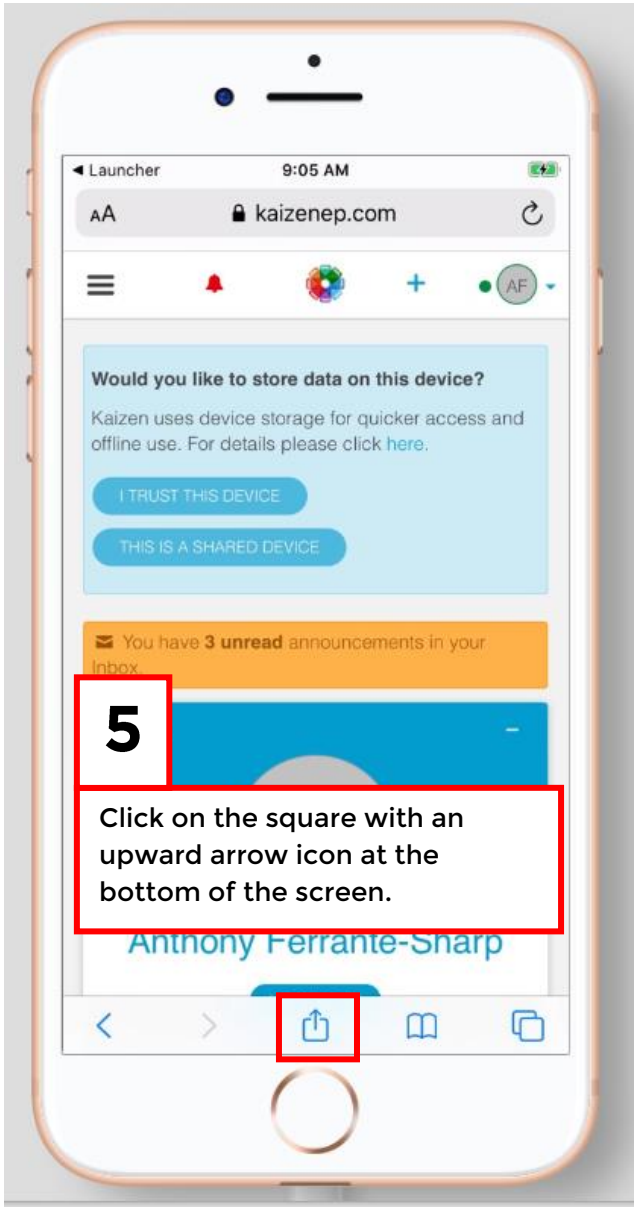
Adding the ePortfolio to your home screen on an Apple device

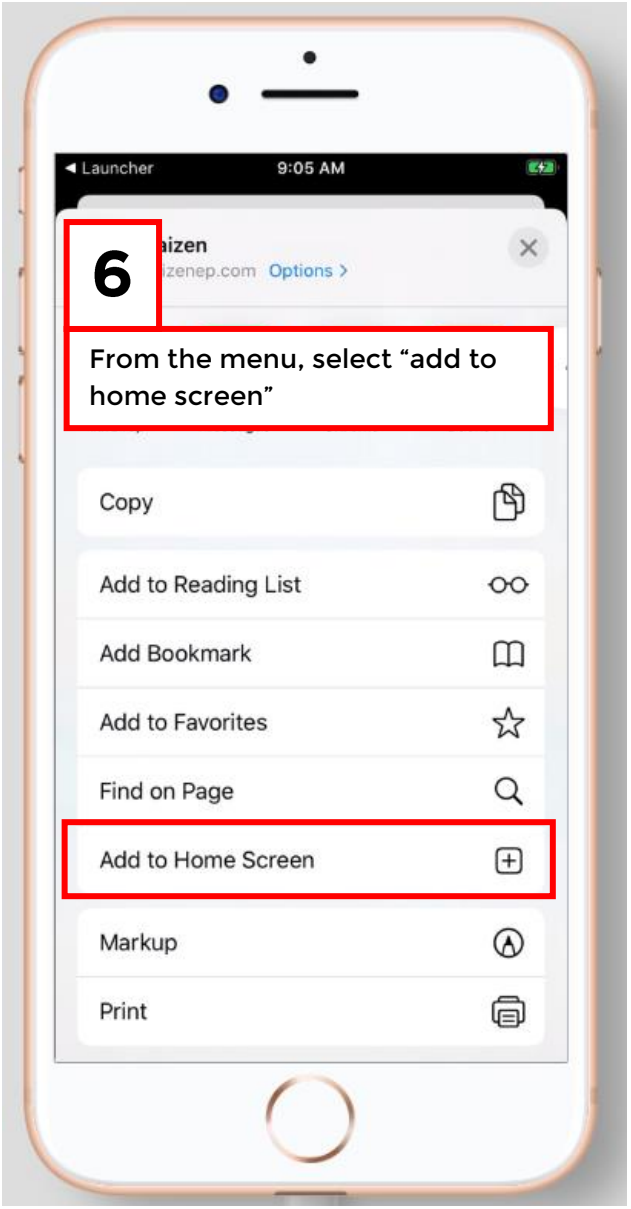


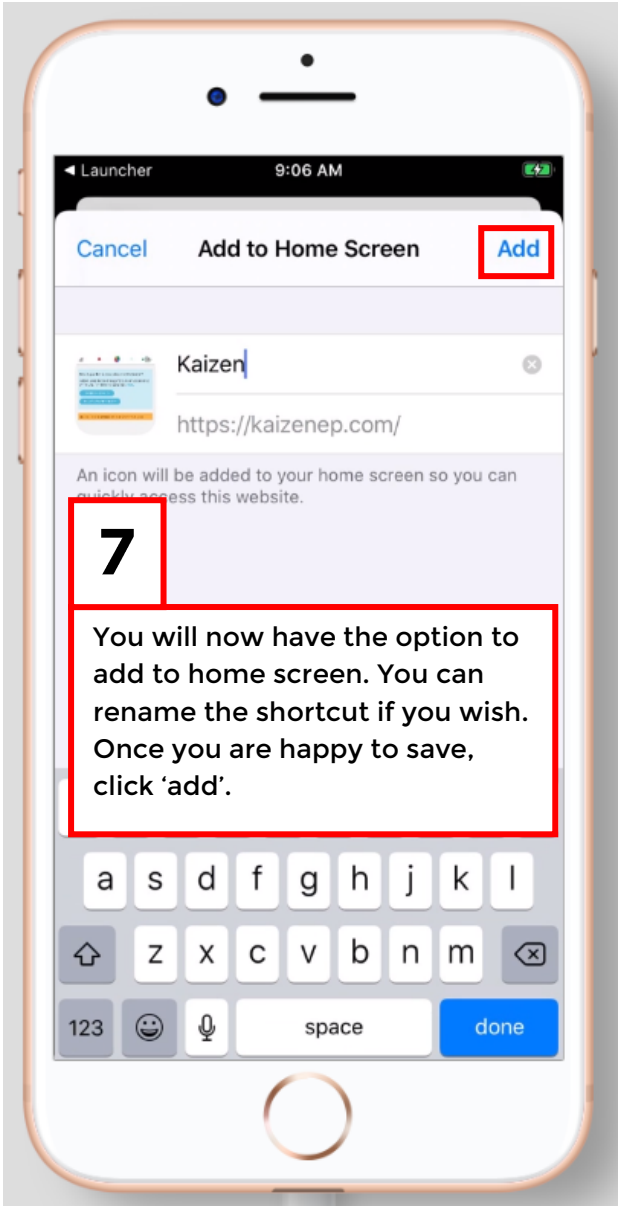


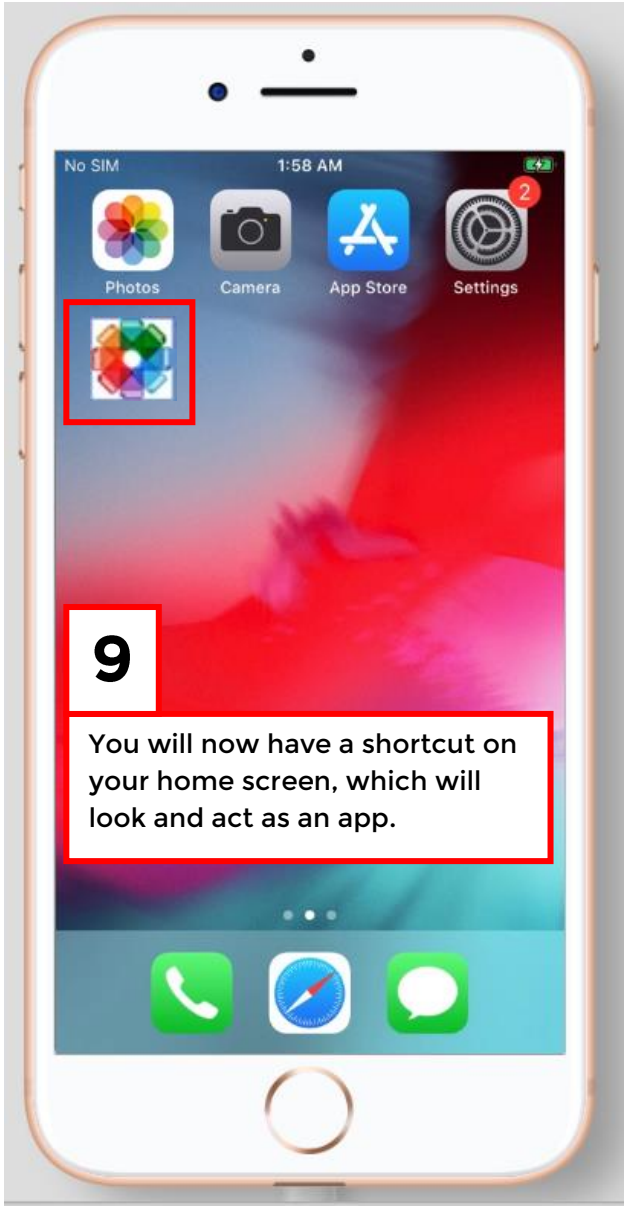



Launcher
9:05 AM
AA
kaizenep.com
AF
Would you like to store data on this device?
Kaizen uses device storage for quicker access and offline use. For details please click here.
I TRUST THIS DEVICE
THIS IS A SHARED DEVICE
4
You should select that you trust the device.
You may also save the password on your device, if the option is presented and if you wish.


Launcher
9:05 AM
AA
kaizenep.com
AF
Would you like to store data on this device?
Kaizen uses device storage for quicker access and offline use. For details please click here.
I TRUST THIS DEVICE
THIS IS A SHARED DEVICE
You have 3 unread announcements in your Inbox
5
Click on the square with an upward arrow icon at the bottom of the screen.
Anthony Ferrante-Sharp

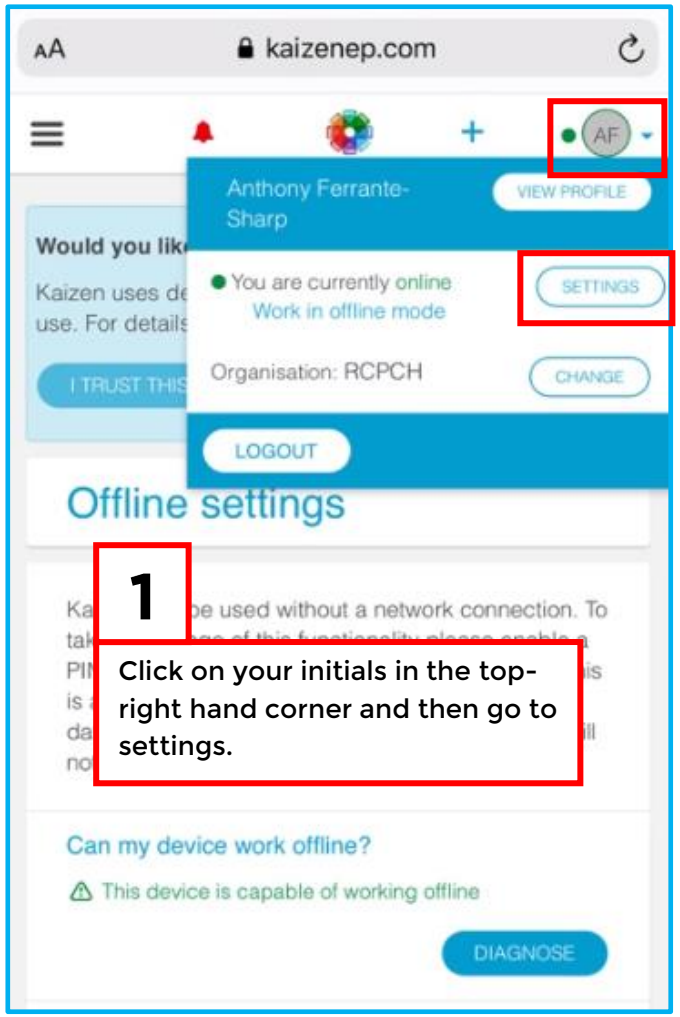

Launcher
9:05 AM
Options
6
From the menu, select “add to home screen”
Copy
Add to Reading List
Add Bookmark
Add to Favorites
Find on Page
Add to Home Screen
Markup
Print

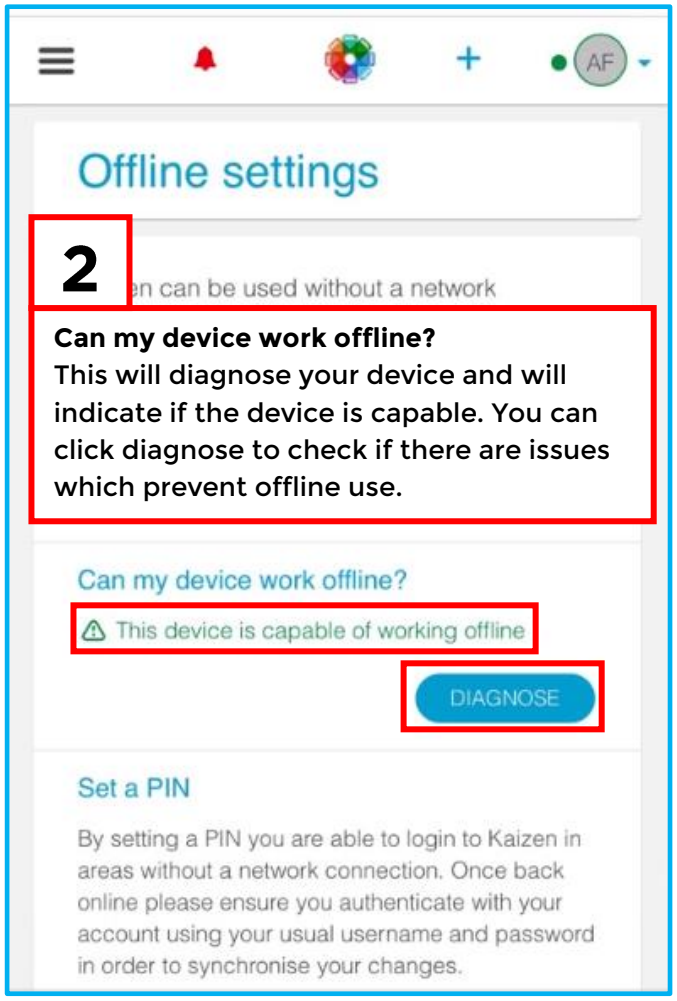

Launcher
9:06 AM
Cancel
Add to Home Screen
Add
Kaizen
https://kaizenep.com/
An icon will be added to your home screen so you can
7
You will now have the option to add to home screen. You can rename the shortcut if you wish. Once you are happy to save, click 'add'.
space
done

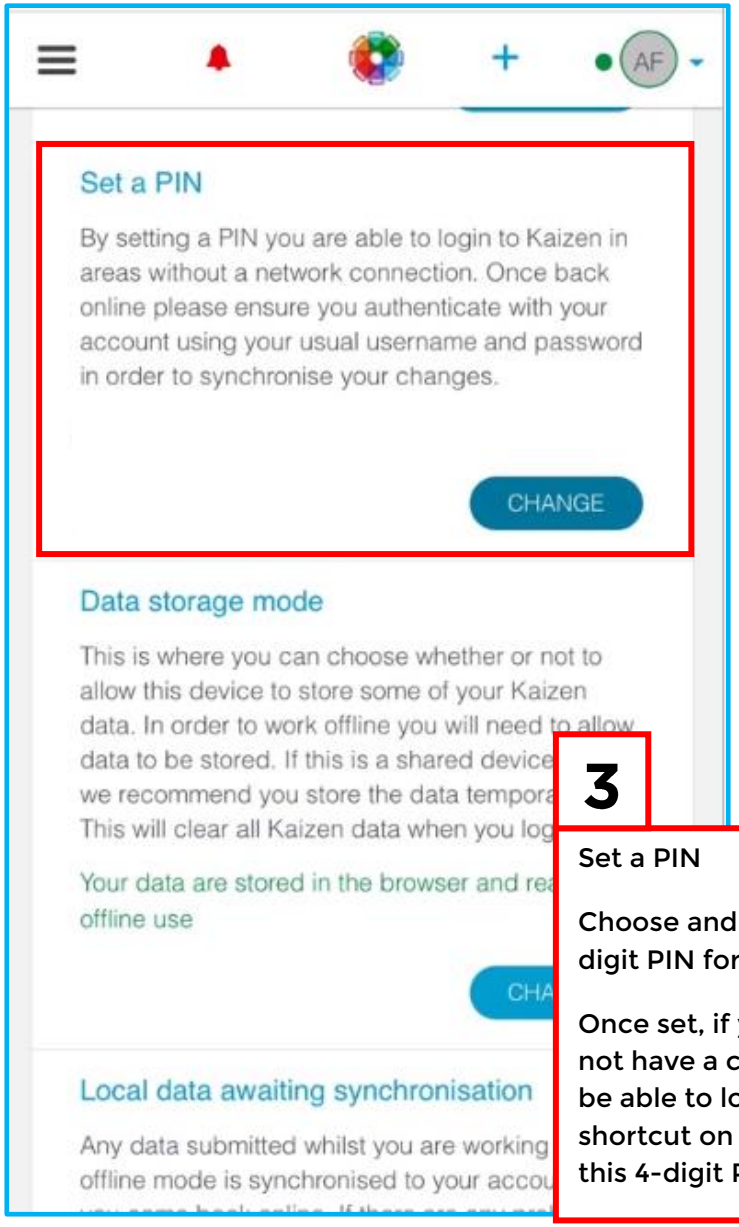

No SIM
1:58 AM
Photos
Camera
App Store
Settings
9
You will now have a shortcut on your home screen, which will look and act as an app.

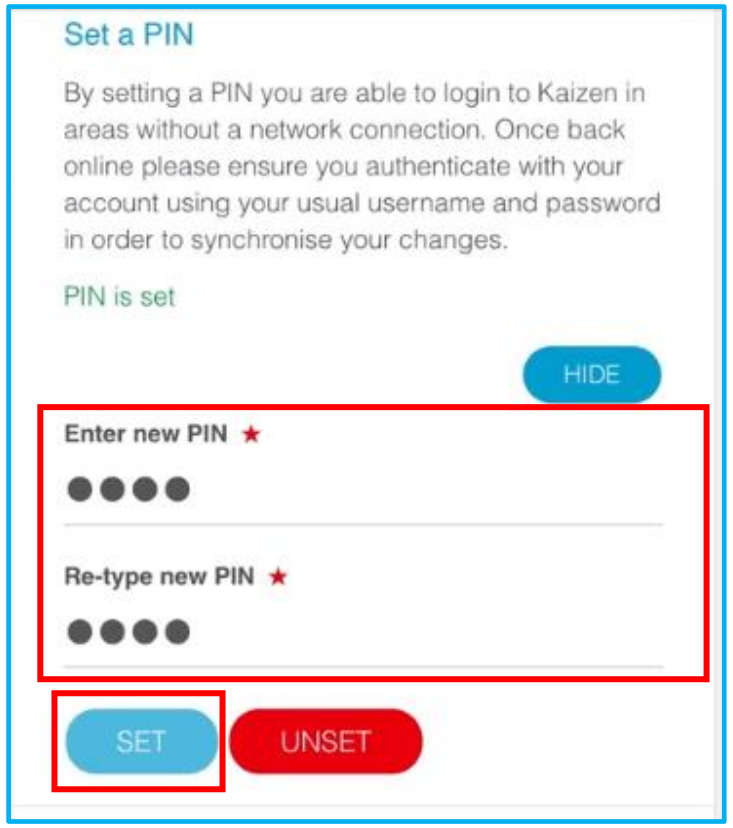
Enabling ‘offline mode’ on your mobile device

The RCPCH ePortfolio can be used in offline mode if a network connection (WiFi or mobile data) is not available. To enable this functionality, you will need to add a PIN and allow data to be stored on the device to be synced with your main account once a connection is available.







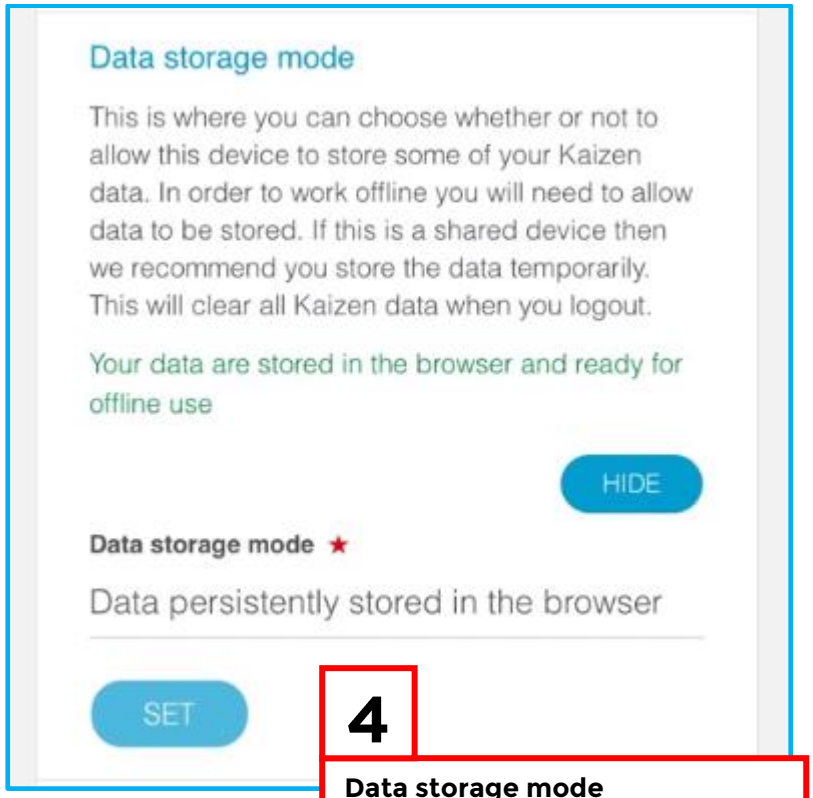


3

Set a PIN

Choose and set a memorable 4-digit PIN for the WebApp.

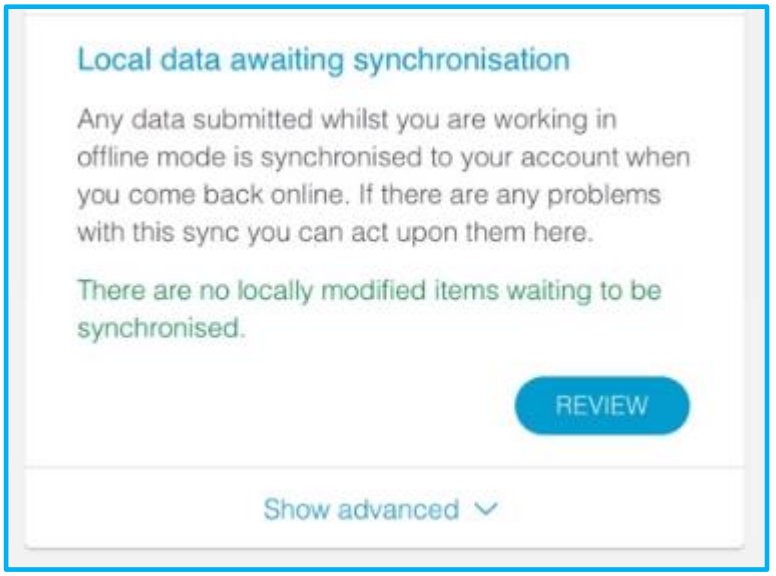
Once set, if your device does not have a connection, you will be able to login to the ePortfolio shortcut on your device using this 4-digit PIN.



4

Data storage mode

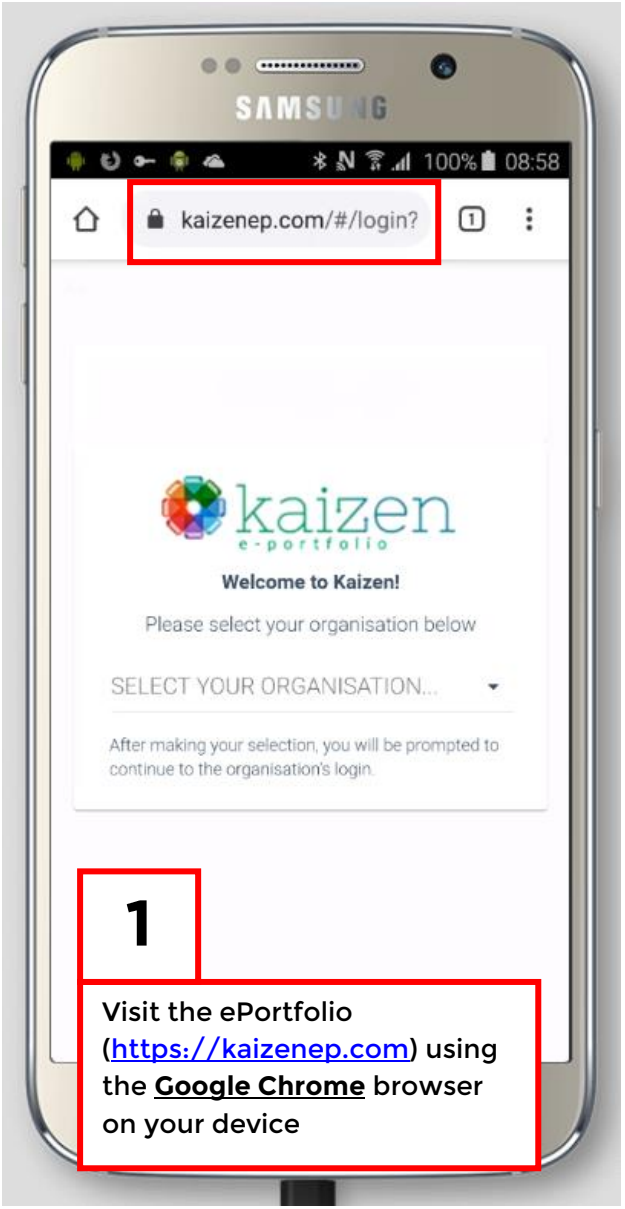
You will need to enable data storage mode, to allow data to be stored on your mobile phone when it is offline, to be synchronised once you are able to connect.

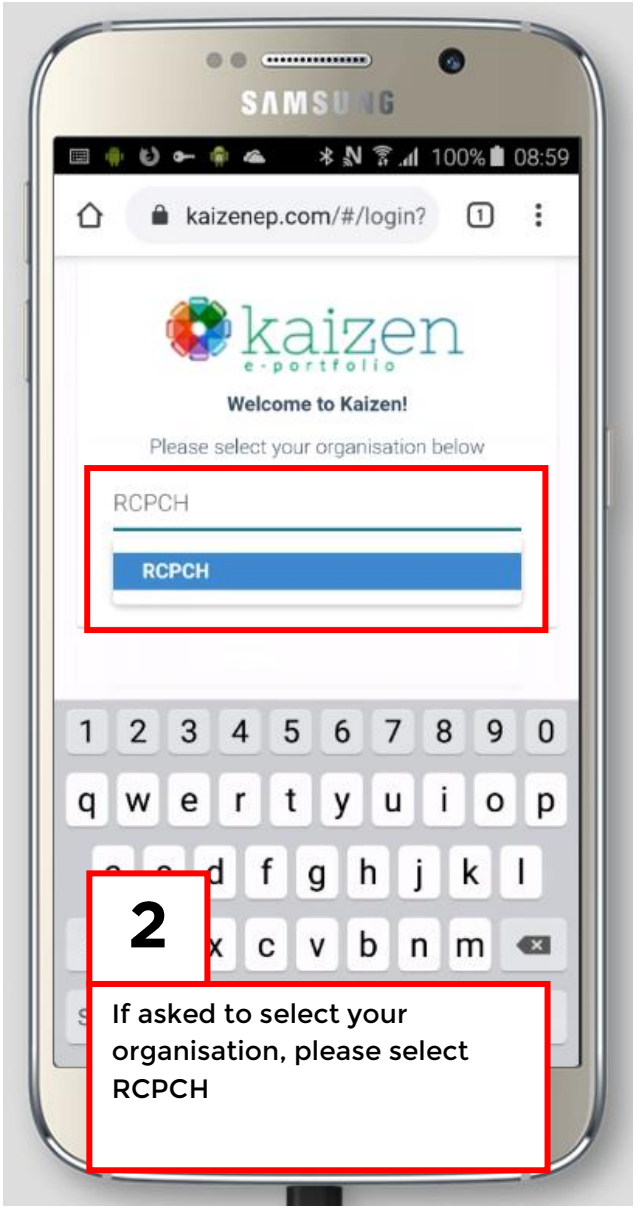


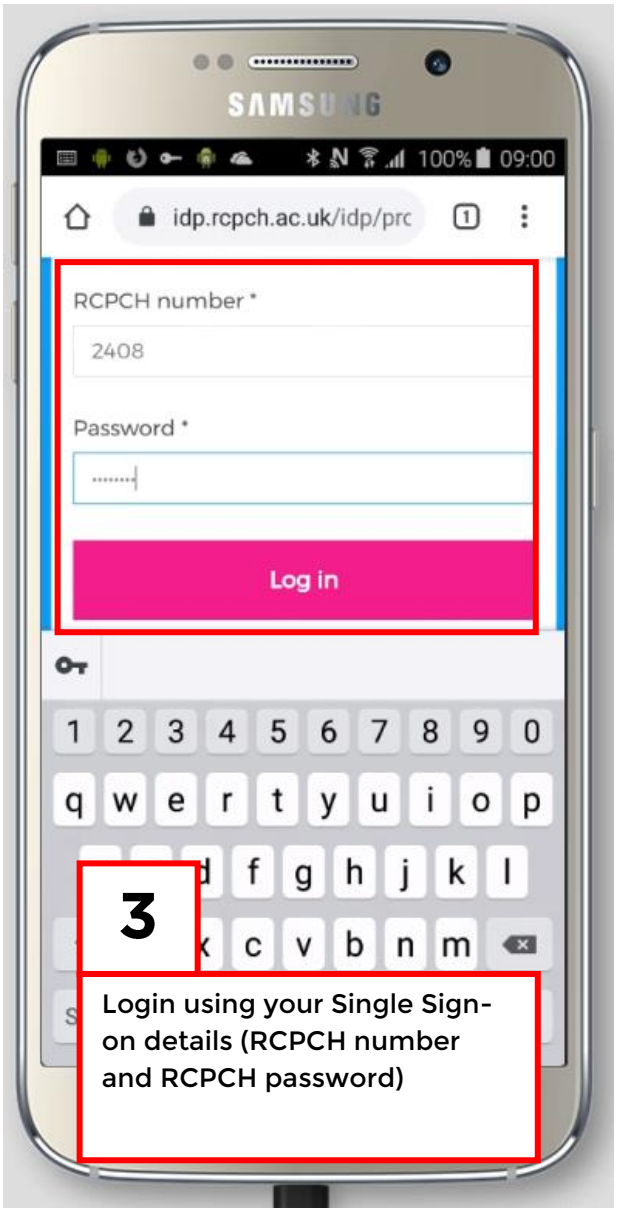
Local data awaiting synchronisation

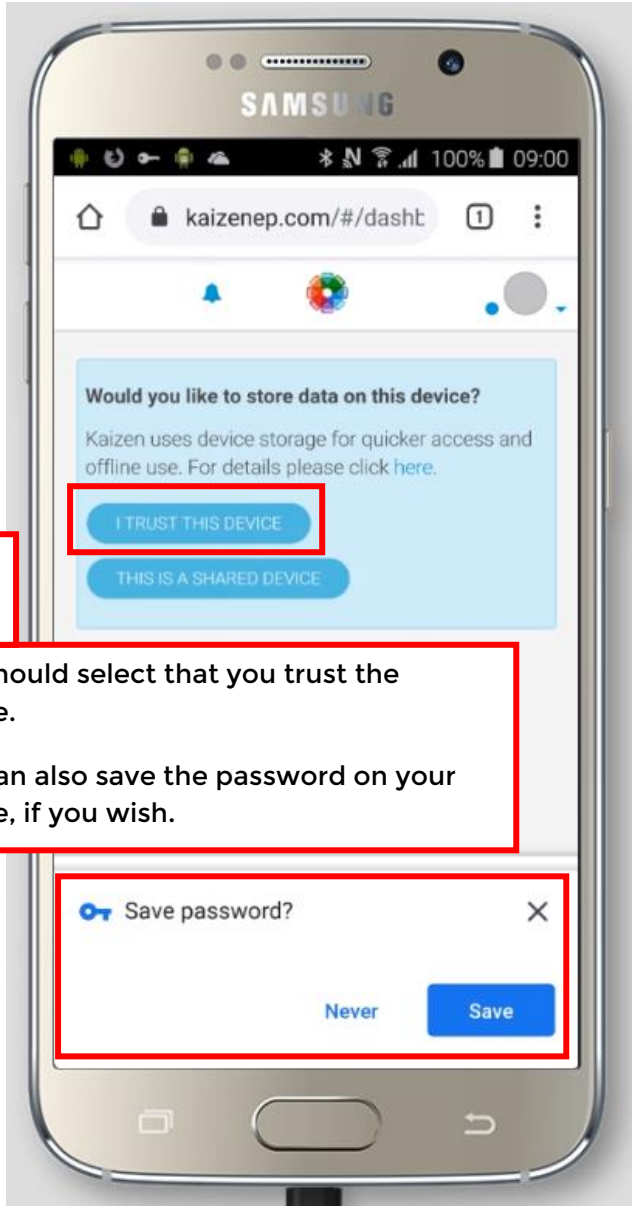
Once you start using offline mode, you should regularly check that the offline data stored on your mobile device has synced with the main desktop version of the RCPCH ePortfolio.

Adding the ePortfolio to your home screen on an Android device





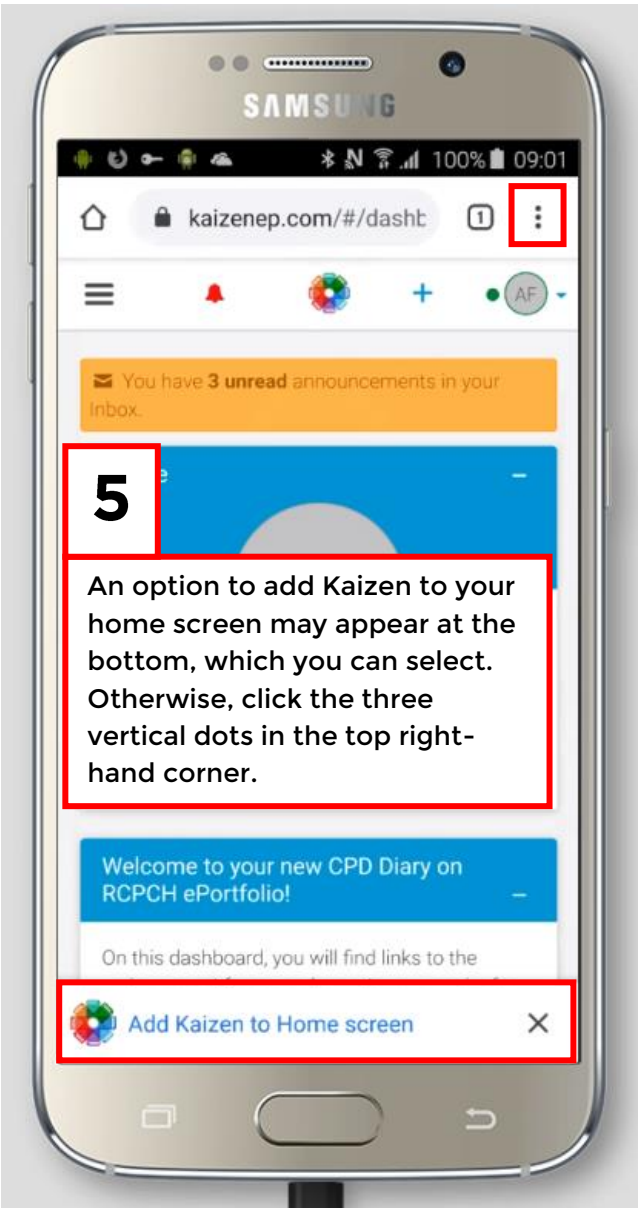




4

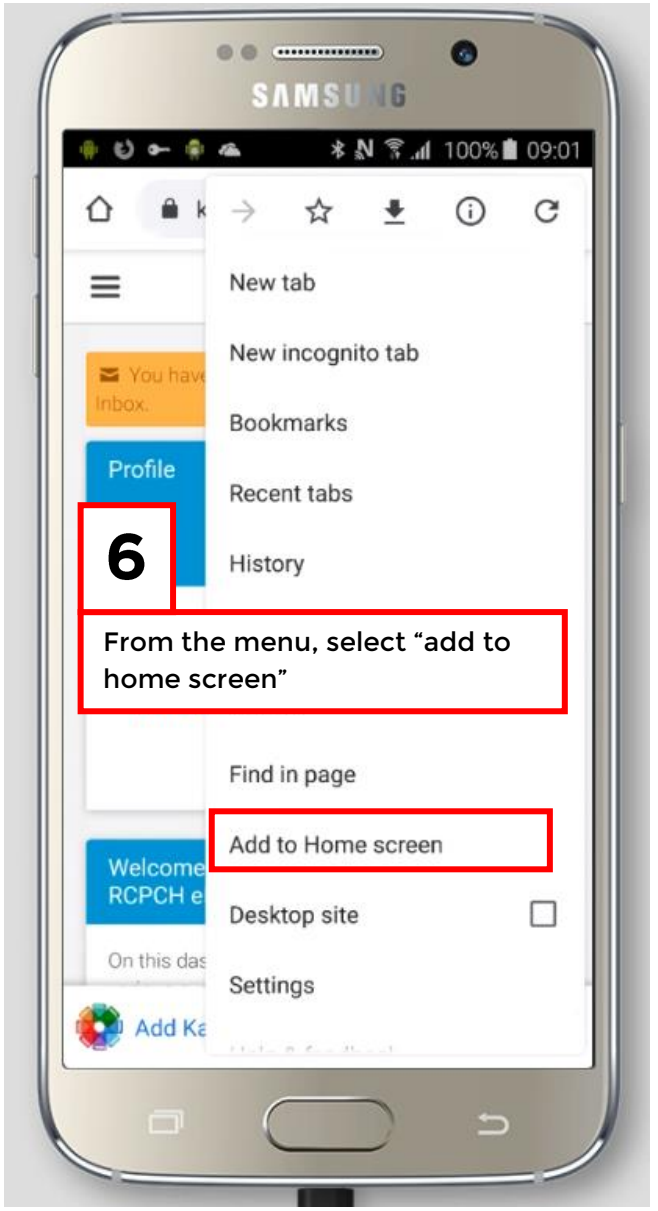
You should select that you trust the device.

You can also save the password on your device, if you wish.



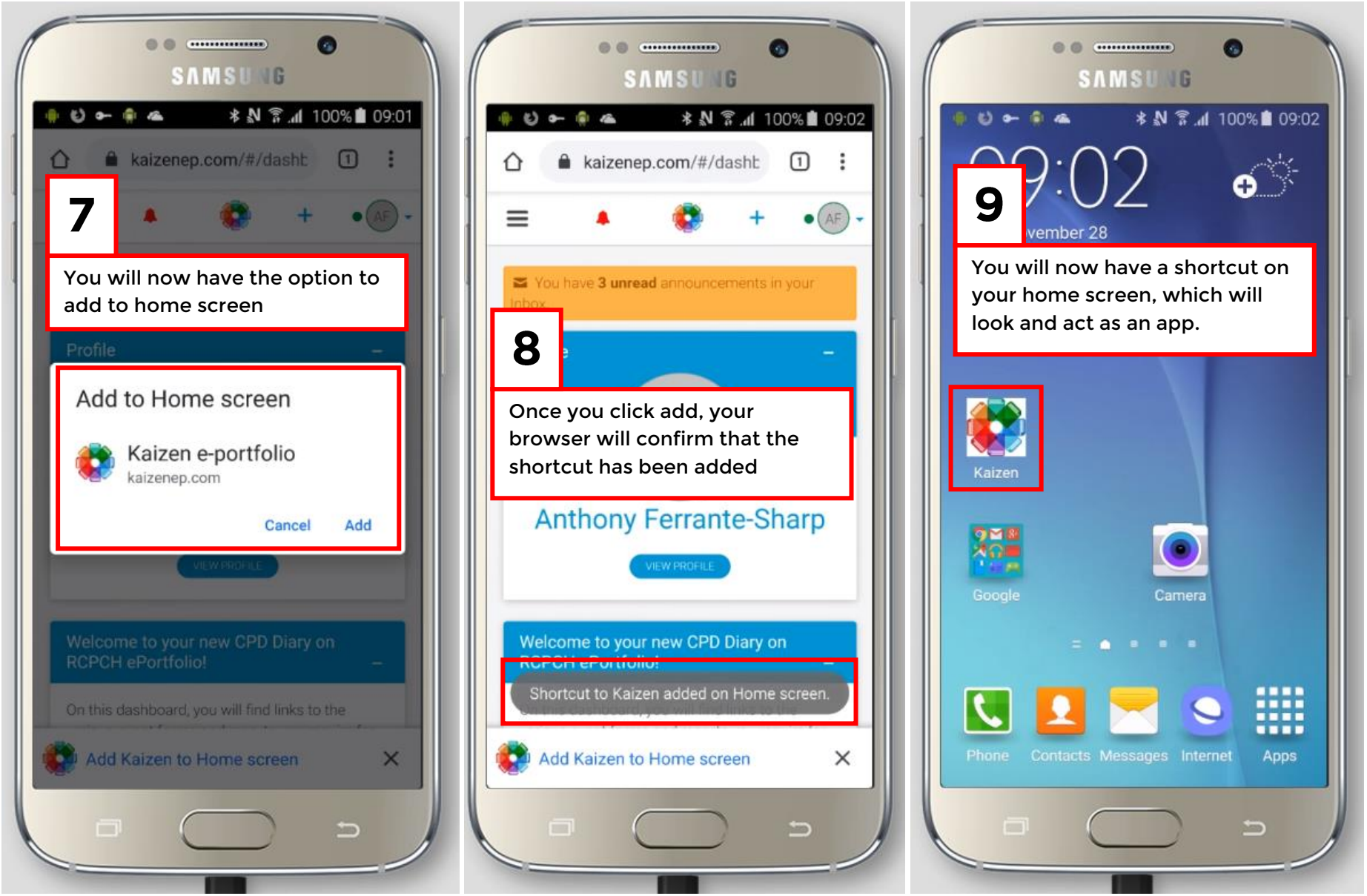
5

An option to add Kaizen to your home screen may appear at the bottom, which you can select. Otherwise, click the three vertical dots in the top right-hand corner.



6

From the menu, select “add to home screen”


7
You will now have the option to add to home screen
Add to Home screen
Kaizen e-portfolio
kaizenep.com
Cancel
Add
Add Kaizen to Home screen
8
Once you click add, your browser will confirm that the shortcut has been added
Shortcut to Kaizen added on Home screen.
9
You will now have a shortcut on your home screen, which will look and act as an app.
Kaizen
Google
Camera
Phone
Contacts
Messages
Internet
Apps

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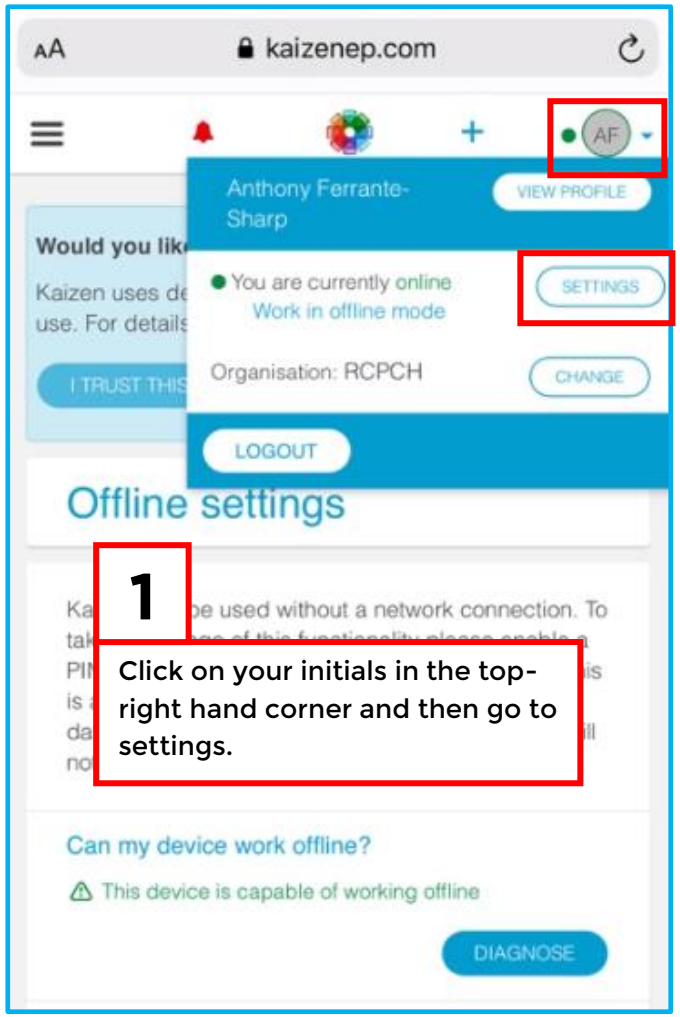

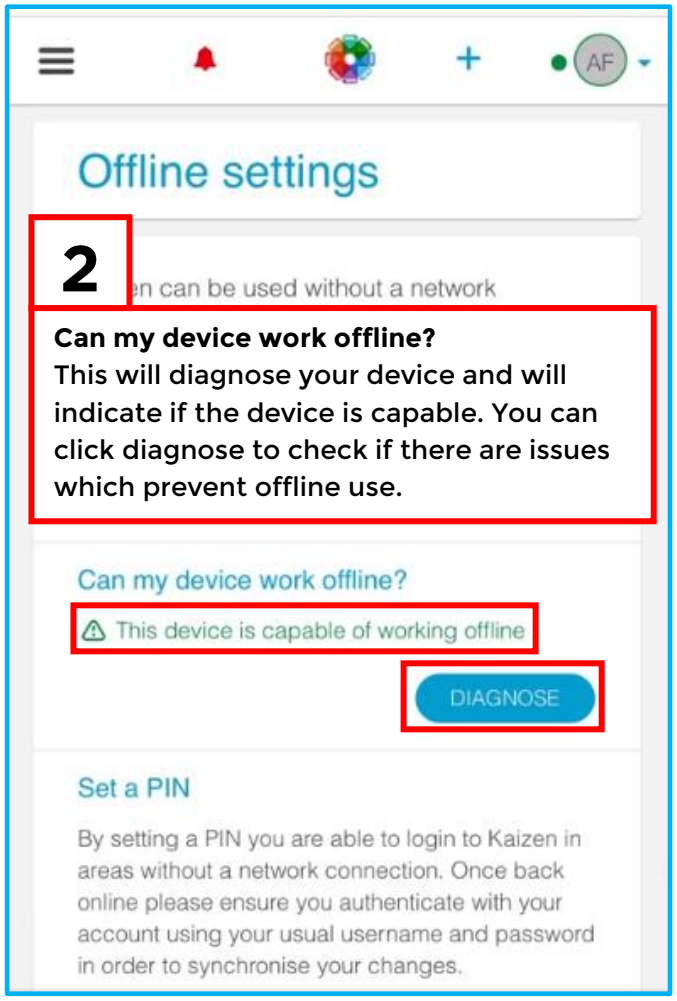

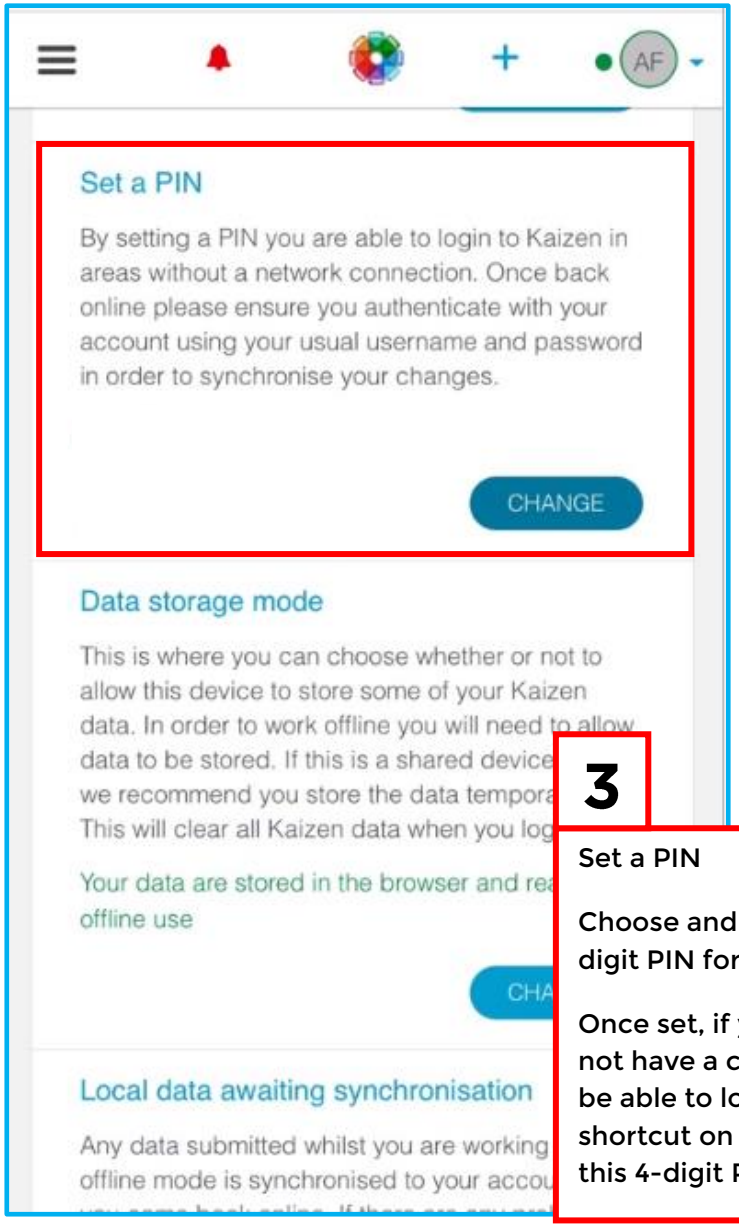

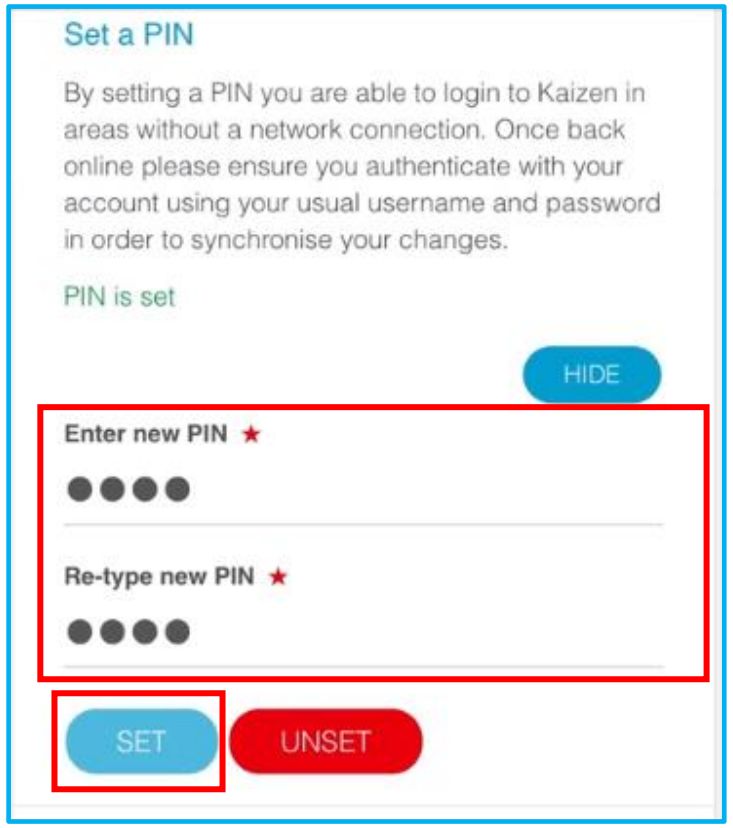

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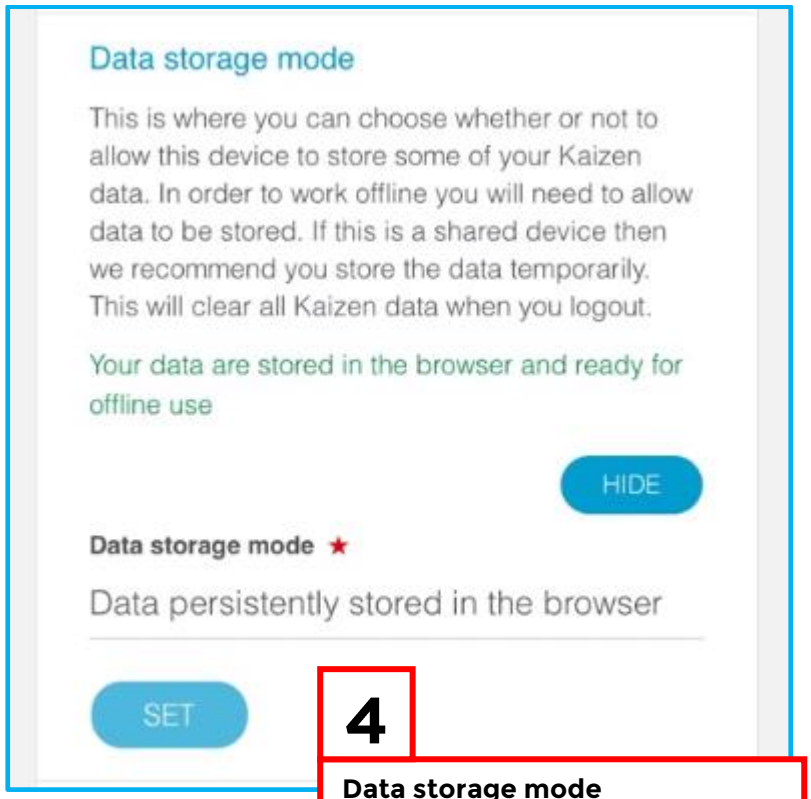

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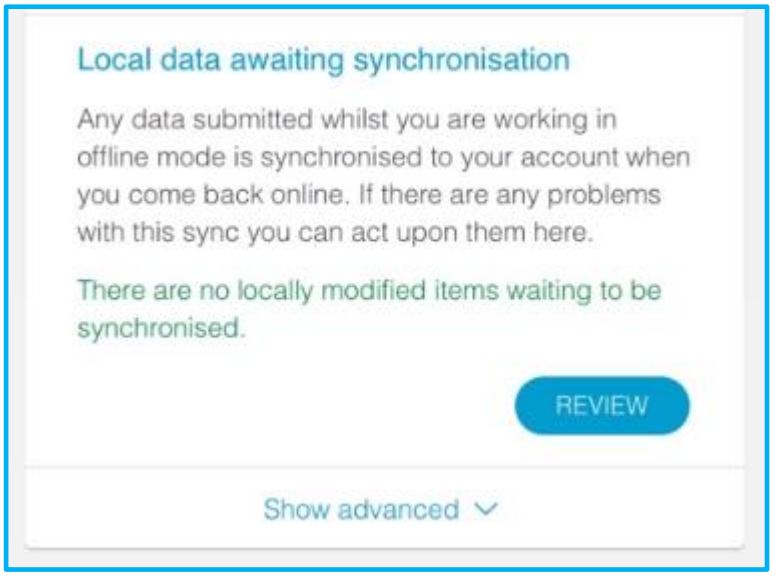

Local data awaiting synchronisation

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Feedback

Tell us what you think: cpd@rcpch.ac.uk

More Information

www.rcpch.ac.uk/cpd

Contact Us

Email us: cpd@rcpch.ac.uk

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