
From the office of the Chief Executive Officer

January 2020

All College Members

Dear Member,

REGISTER OF INTERESTS 2020

The purpose of this letter is to remind all College members that, if they serve on Council, or any standing committees, joint standing committees or working parties, or as Examiners or College Tutors, they should complete a declaration of interests. This is to ensure that personal circumstances that might compromise a committee member's ability to be seen as acting correctly are properly disclosed. It is the responsibility of the person completing the declaration to ensure that it is updated regularly with any changes in circumstances.

Could all current committee members please complete the attached form and return to Graham Sleight, Head of Governance at the College, as soon as possible.

Ordinary Members and Fellows of the College, whether Committee members or not, may inspect the Register (which is kept with Graham Sleight, Head of Governance and Contracts) on request.

Any queries regarding this letter or the Register should be directed to Graham Sleight, Head of Governance and Contracts, in the first instance.

Yours sincerely,



Ms Jo Revill
Chief Executive Officer

Register of Interests

All Members of standing committees and working groups who are not Trustees, Council members, Trustees, and College Tutors and Examiners, are asked to comply with this procedure. It is the responsibility of each person who completes a declaration form to ensure that the declaration is regularly updated with changes in circumstances.

The reason for completing this form and for declaring an interest in a meeting is to ensure that any personal circumstances that might compromise a Council Member's ability to be seen as acting properly are disclosed.

This scheme relies on people's goodwill and common sense in considering not whether they might conceivably be influenced by the type of interest concerned but whether any outside person might reasonably consider it possible that the member could have been influenced by such interests.

This form will be held by the Head of Governance and Contracts and is open to inspection by any Ordinary Member or Fellow of the College. In addition, when an issue in which you have a personal interest is being debated in Council or at a Committee, you should declare this to the meeting.

Interests are defined as follows:

1. Personal Financial Interests

This involves financial gain for the Member personally. It does not cover spouses or partners or other family members. However, you are not precluded from declaring such an interest where you feel this would be desirable. Examples of personal financial interests include:

- a) Employment
- b) Other employment/ consultancies: Consultancy, directorship, work for industry or other organisations, which attracts regular or occasional payments in cash or kind;
- c) Fee paid work: Any work commissioned by industry or other organisations for which the Member is paid in cash or kind;
- d) Shareholdings: Any shareholding in or other beneficial interest in industrial shares. This does not include unit trusts or other arrangements in which the Member has no personal influence on financial managements.

2. Non-Personal Interests

A non-personal interest involves payment, which benefits or may benefit a department for which a Member is responsible, or of which he or she is a Member, but which does not benefit the Member personally. Obvious examples are:

- a) Fellowships: The holding of a Fellowship endowed by industry or other organisation;
- b) Support by Industry: Any payment, other support or sponsorship by industry which does not convey any pecuniary or material benefit to a Member personally but which does benefit his or her position or department.

3. Other Interests

This might include, for example, membership of a pressure group campaigning on an issue relevant to child health, active involvement in party politics, or trusteeship of a charity in a related field.

In order to avoid debates about issues of trivial importance, the following are excluded: lecture fees, commissioned single articles, or individual attendance at a meeting (but not more substantial sponsorship of meetings, travel fellowships, etc).

Data Protection

In accordance with Data Protection Legislation, we have a legal duty to protect any information we collect from you and we have measures in place to ensure your data is securely and safely stored.

Forms will be held securely for 6 years in line with the College's retention schedule. If your conflicts change, you can update them at any time by submitting a new form.

If you have any queries about how your data is managed, please contact information.governance@rcpch.ac.uk.

Register of Interests 2020

Name: _____

(PLEASE USE BLOCK CAPITALS)

As a Trustee, Council Member or Member of a Committee or Working Group of the College, I wish to register the following interests. I understand that it is my responsibility to keep the register up to date by completing a further form when there is any change to my circumstances.

1. Personal Financial Interests

2. Non-Personal Interests

3. Other Interests

Signed _____ Date: _____

Please return this form to:

Graham Sleight
Head of Governance and Contracts
Royal College of Paediatrics and Child Health
5-11 Theobalds Road
London
WC1X 8SH