

RCPCH Impact of COVID-19 on Child Health Services 2020

Privacy Notice (Users)

Who we are?

We are the Royal College of Paediatrics and Child Health (RCPCH), 5-11 Theobalds Road, London, WC1X 8SH (telephone: +44 (0)20 7092 6000).

What information will we be collecting?

The purpose of this survey is to understand how the COVID-19 pandemic is affecting child health services and the paediatric workforce in the UK. We will ask you to provide information about yourself, your Trust or Health Board and your staff. Some of the information provided will include your personal data.

The College is collecting your personal data as it is in the public interest to be able to obtain as much information as possible to understand how the COVID-19 pandemic is affecting the paediatric workforce. This does not affect your rights and freedoms as individuals and, if you do not want your personal data to be included in this data collection, it can be removed by contacting the RCPCH Workforce team: workforce@rcpch.ac.uk.

Why do we collect this information?

Completion of this survey is voluntary, however we do encourage organisations to submit data as it will help to understand the impact of the COVID-19 pandemic on services, and provide you with accessible reporting tools tailored to your Trust or Health Board. By completing this survey, you are agreeing for the raw data that we collect, which includes personal information about yourself, to be used for the census for the following purposes:

- Share raw data about your Trust or Health Board's impact and response to COVID-19, such as inpatient capacity and staffing level (excluding your personal data) with RCPCH members throughout the ongoing data collection.
- At the end of data collection, compile reports and feed into national briefings. All widely published data will be in an aggregated format with all personal information anonymised.
- To respond to workforce and service-related enquiries relating to the COVID-19 pandemic.
- Child health service data may be shared internal and externally to provide an understanding of the structure of paediatric services in the UK during the pandemic.

Who might we share your information with?

Anonymised full data may be shared with:

- RCPCH members to help them understand their services' response to the pandemic, to plan responses during the pandemic and to return to normal afterwards.
- External third parties such as the UK government, the Scottish Government, the Welsh Government and the Northern Ireland Assembly, workforce planning bodies, other Royal Colleges and external researchers in order to campaign for and support child services and for future research purposes.

Your personal data will not be transferred outside of the UK.

What rights do I have?

You have several rights in relation to the data we process about you:

1. You have the right to request a copy of the information we hold about you;
2. You have the right to change any factual errors or inaccuracies;
3. You can ask that we delete your personal data, but this will only apply in certain circumstances.
4. You can ask that we restrict the processing of your personal data so we only store it but undertake no further processing.
5. You have the right to object to processing.

If you want to submit any of these requests, please send them to the RCPCH Data Protection Officer via email: information.governance@rcpch.ac.uk or by writing to [5-11 Theobalds Road, London, WC1X 8SH](#).

All personal data will be processed in accordance with data protection legislation and we have a legal duty to protect any information we collect from you. We have measures in place to ensure your data is securely and safely stored. You do have the right to complain to the ICO if you have concerns about the way your personal data is being handled: casework@ico.org.uk.

How long do we keep hold of your information for?

Personal information will be kept for six years after collection. After this, we will only keep data that is necessary for historical or research purposes until it is no longer required for this purpose.

April 2020