

AREAS:

North East England (North East & York and Humber)

The RCPCH Staff, Associate Specialist and Specialty Doctors (SAS) Committee reports to the Executive Committee. The functions of SAS Committee are to:

- Work with the RCPCH to explore and move forward the issues relating to SAS paediatricians and other doctors in comparable non-training, non-standard grades working in paediatrics.
- Ensure that structures are in place to fully support the development of SAS doctors, and enable them to reach their full potential as key members of the paediatric team.
- Ensure the voice of SAS doctors in College activity.
- Promote a positive image of the SAS role in paediatrics.
- Promote the benefits of RCPCH Membership to SAS doctors.

ROLE DETAILS

- SAS Regional Representative
- Regional Representatives are accountable to the Chair of the SAS Committee.
- Term of office: Elected Members will hold office for 3 years with an option to extend for a further 2 years.

ELIGIBILITY

- Nominees must be Fellows, Ordinary Members or Associate Members of the College normally resident in the UK or Republic of Ireland
- A Specialty Doctor, Associate Specialist or Staff Grade paediatrician within the NHS.

ROLE PURPOSE AND RESPONSIBILITIES

- To make contact with SAS doctors who are RCPCH members and with other SAS Doctors in their Area.
- To promote the work of the College with SAS doctors working in paediatrics in their Area.
- To work with College Area and Regional Leads, representing SAS doctors, for example:
 - Update the Regional Committee on SAS matters/events.
 - Keep SAS Paediatricians in their Region aware of relevant College news.
- To attend the RCPCH SAS Committee (three half day meetings a year in London – dial in facilities are available).
- To share information between SAS Regional Representatives and Committee Members.
- To undertake task group work, representation on College Committees and other activities where required.
- To undertake pre-reading and preparatory work before meetings.

KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED

Essential

- Fellows or Ordinary Members or Associate Members of the College
- Specialty Doctor, Associate Specialist or Staff Grade paediatrician
- In Good Standing with the RCPCH

Desirable

- Active in Clinical Practice
- Effective communicator
- Independent judgement
- Well-organised
- Experience of committee work
- Evidence of a clear understanding of current issues relevant to SAS doctors

WORKING RELATIONSHIPS

The post holder will work with RCPCH SAS Members, the RCPCH Area and Regional Leads for their region, the RCPCH SAS Committee, fellow SAS Regional Representatives, and College staff.

SUPPORT PROVIDED FROM THE COLLEGE

The first point of contact will be via the Governance Team

The College will provide appropriate administrative support and ensure all papers are prepared to ensure ease of understanding.

A Senior Officer with specific responsibility for the SAS Committee will provide support and advice on all aspects of the responsibilities of the post and will provide representation for the SAS Representative at Executive Committee.

Members will be reimbursed for the cost of travelling expenses (in line with terms and conditions) and subsistence to attend College meetings. Claims must be submitted using the appropriate form.

PROCESS

Nominations should be submitted electronically by no later **9:30am on Monday 21 December 2020** at: <https://www.rcpch.ac.uk/form/rcpch-nominations#no-back> Your CV should also be uploaded and the form will also include a statement of up to 250 words outlining the relevant experience and reasons for applying to the post. Please also complete the Equal Opportunities Monitoring section at the end of the form.

The information provided within your application form will be used for the purpose of election to committees only. It will be shared with members of the Royal College of Paediatrics and Child Health in the instance that there is more than one applicant for the position and a vote has to be taken. It will not be shared with any other third parties.

Personal information about unsuccessful candidates will be held for 6 months after the position has been filled, it will then be securely destroyed. Personal information about successful candidates will be retained on their membership file. The information contained in this will be kept secure and will only be used for purposes directly relevant to that person's responsibilities as a committee member. Please also refer to the [Membership Privacy Notice](#) which explains how we will use the data we collect from you.

As SAS Regional Representative it is a requirement to have an email address available on a secure members only page of the RCPCH website so members can contact you (as per role purpose and responsibilities above). If you are successful in your application, you will be asked to provide your preferred email address to be added to the RCPCH website.

Dr Mike Linney, Registrar
November 2020

In accordance with College policy, all candidates should be in Good Standing with the RCPCH.