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- RCPCH Ambassadors form an England-wide volunteer network that is administered and supported by the RCPCH Health Policy team, with input from officers and others across the College as necessary.
 - RCPCH Ambassadors work with their Integrated Care System (ICS) to ensure that the needs of children and young people are understood and prioritised.
 - RCPCH Ambassadors report to the Health Policy team quarterly via a short reporting form.
 - For more information visit our [RCPCH Ambassadors](#) webpage and our [volunteering opportunities](#) webpage.

ROLE DETAILS

- Ambassadors will serve for 3 years with the option to extend for up to a further 2 years.

ELIGIBILITY

Volunteers for this role should:

- Hold RCPCH membership of one of the following types:
 - Associate
 - Ordinary (by exam or election)
 - Fellow (by registration or election)
 - Senior Fellow, Senior Member, Retired Associates
- Work in an ICS region in England.

Ideally volunteers should work in the ICS area where they are applying for the Ambassador role. Exceptions may include if a volunteer is a College tutor or has another relevant role in that area. If members are retired from practice, we recommend that they worked for at least three years in the ICS area prior to retirement.

ROLE PURPOSE AND RESPONSIBILITIES

The role of RCPCH Ambassadors is as follows:

- To advocate for the integration and improvement of local services in ways that benefit children and young people.
- To advocate for the local paediatric and the broader child health workforce.
- To communicate workforce knowledge, child health data, quality standards and guidance held by the RCPCH and other organisations.
- To share progress made by the ICS in relation to children and young people.
- To amplify children and young people's voices and rights within the ICS to inform, influence and shape better care and better outcomes.

As a guide for volunteers and a measure of progress the following outcomes have been identified as examples of goals for RCPCH Ambassadors to work towards:

- There are indicators that children and young people (CYP) are seen as a priority in the ICS including:
 - the Integrated Care Board has appointed an executive children's lead
 - CYP are included in the ICS priorities
 - there is significant mention of CYP in the ICS strategic and operational plans
- The ICS:
 - has active workstreams looking at integrating and improving health for children.
 - has an up to date Children and Young People's Operational Plan.
 - refers to RCPCH workforce and service standards and aims to meet these in its provision of care to children and young people.
- The ICS is developing or has developed a workforce plan that includes the child health workforce and looks to meet the needs locally of children and young people.
- There are representatives with specific expertise in the child health workforce involved in the development of the ICS workforce plan.
- Children and young people are informed, consulted, involved and actively shape service policy and practice at ICS level.

TIME COMMITMENT

We estimate that the time commitment for this role would be around 8 hours a month. This will include attending monthly Ambassadors Forum meetings, communicating and attending meetings within their ICS and also completing the quarterly RCPCH reporting form. It is recommended that volunteers consider carefully whether they would be able to meet this time commitment and discuss with their employer their intention to apply for this role.

KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED

Essential

- Member of the College.
- In Good Standing with RCPCH.
- Passionate about creating impact in their local area for the benefit of children, young people and the workforce that serves them.
- Strong communication skills, with an ability to present information in a fluent and persuasive manner.
- Experience of networking and building relationships outside of their usual team to drive improvement.
- The ability to be creative and tenacious in the face of challenges.

Desirable

- An interest in and knowledge of the impact of health inequalities on children and young people and their families particularly in their local area.
- Knowledge of local health and wider social care structures.

WORKING RELATIONSHIPS

The post holder will work with members of their ICS. They will also be encouraged to share experiences and knowledge with other RCPCH Ambassadors via sessions arranged by the RCPCH and will have access to expertise and information held by RCPCH staff and officers.

SUPPORT PROVIDED FROM THE COLLEGE

The first point of contact will be Vicki Osmond, RCPCH Policy Officer through the RCPCH Ambassadors email address: ambassadors@rcpch.ac.uk

The College is hugely grateful to its RCPCH Ambassadors for volunteering their valuable time. As such, the College is committed to supporting RCPCH Ambassadors in their role both at the initial stage of recruitment and on an ongoing basis through the following materials and resources:

- An RCPCH Ambassador resource hub describing NHS system design, examples of best-practice working at the local level within ICSs and a guide to effective advocacy.
- A workforce profile of the RCPCH Ambassadors' area according to the most recent RCPCH census data.
- Monthly Forum meetings for Ambassadors to raise any issues, concerns, or challenges they may be facing in their region. These meetings will also be an opportunity for Ambassadors to hear from and engage with key external stakeholders.
- A yearly update event for RCPCH Ambassadors to learn about policy developments, hone their advocacy skills and to meet other Ambassadors and stakeholders.
- Quarterly Ambassadors update bulletin produced by the RCPCH Policy team, summarising the latest developments in relation to ICS, health inequalities and UK health policy.
- A quarterly opportunity for structured reporting on progress and challenges, with guidance then provided as appropriate.
- Ongoing support from College officers and staff accessible via one single point of contact within the RCPCH.

PROCESS

Applications for roles should be submitted electronically [here](#) no later than the closing date. Your CV should also be uploaded, we will ask you to include on the form a statement of up to 500 words outlining the relevant experience and reasons for applying to the post. Please pay particular attention to the essential and desirable knowledge, skills and experience required as noted above in the role description.

The College may – at its discretion and with the agreement of the candidates – choose to offer this role as a job-share between more than one candidate once the appointment process is complete. Details will be discussed with candidates at the time should this arise.

The RCPCH wants to represent all the communities we serve. Appointment will be made solely on merit. However, the College is particularly keen to receive applications from Black, Asian and minority ethnic candidates, and/or candidates with a disability who are currently under-represented at this level of the organisation. To ensure our records for candidates are up to date, we ask that you complete the our [Diversity Monitoring Form](#) at <https://edi.rcpch.ac.uk/> (please note you will need to login using your RCPCH credentials).

The role holder must be committed to following the College's safer working practices guidelines when working with children, young people and vulnerable adults. Safeguarding is everyone's responsibility, with the role holder required to comply with the College's Safeguarding policy.

Appointed candidates will be asked to sign the College's Code of Conduct for volunteers and to complete a Conflicts of Interest form. Both of these should be returned to, and will be stored securely by, the staff contact listed above. Appointed candidates must have attended Equality, Diversity and Inclusion training within the last 3 years.

If your application is successful only your name, email and interests will be shared with the ICS that you have specified you would like to engage with. This will allow us to introduce you to the ICS via email.

We will notify you before we share any of your information with the ICS as part of initial engagement. Your information, and any of your other answers in this application, will not be shared with third parties except as part of an anonymised data set on the entire RCPCH Ambassadors cohort.

Applications will be considered by the RCPCH Health Policy team and the RCPCH Vice President for Health Policy.

Personal information about unsuccessful candidates will be held for 6 months after the position has been filled, it will then be securely destroyed. Personal information about successful candidates will be retained on their membership file. The information contained in this will be kept secure and will only be used for purposes directly relevant to that person's responsibilities as a committee member. Please also refer to the [Membership Privacy Notice](#) which explains how we will use the data we collect from you.

Professor Steve Turner
Registrar
May 2022

In accordance with College policy, all candidates should be in Good Standing with the RCPCH.