

## Public Benefit and Privacy Panel for Health and Social Care (HSC-PBPP)

[phs.PBPP@phs.scot](mailto:phs.PBPP@phs.scot)

<https://www.informationgovernance.scot.nhs.uk/pbpphsc/>



Rachel Winch,  
Project Manager,  
Royal College of Paediatrics and Child Health,  
5-11 Theobalds Road,  
London. WC1X 8SH

Date: 25<sup>th</sup> January 2023

Our Ref: 2122-0254 Winch

Dear Ms Winch,

### **Re Application: National Neonatal Audit Programme (NNAP)**

**Version: v1.2**

Further to your conditional approval issued by the Public Benefit and Privacy Panel for Health and Social Care on 17<sup>th</sup> August 2022, I am writing to confirm that all conditions applied to the approval have now been satisfied. Your application and supporting documents have undergone proportionate governance review and have now been approved in full.

This approval is given to process data as specified in the approved version of the application, and is limited to this. Approval is valid for the period specified until 31<sup>st</sup> March 2025. Your approved application has been attached, with the version control box completed by HSC-PBPP. Should you need to submit an amendment, **this version** of your application should be updated (to v2.0), with all previous changes no longer highlighted but with any new changes highlighted.

You are required to notify the Panel Manager, via your eDRIS Coordinator, of any proposed changes to your proposal, e.g. purpose or method of processing, data or data variables being processed, study cohorts, individuals accessing and processing data, timescales, technology/infrastructure. Instructions and forms are available on our website: <https://www.informationgovernance.scot.nhs.uk/pbpphsc/home/application-amendments/>

On conclusion of your proposal, as part of NHS Scotland Governance and monitoring we will require you to complete an End of Project reporting form to demonstrate that you have complied with the obligations outlined e.g. data destruction or submission of references for publications of findings.

I would take this opportunity to remind you of the declaration you have made in your application form committing you to undertakings in respect of information governance, confidentiality and data protection. It is the responsibility of the applicant and their organisation to ensure that their study complies with current legislation at all times during the study. In particular, you should be aware that once personal data have been transferred to you, that you will then become joint Data Controller as defined by data protection law, to use the data lawfully and within the purposes specified by the Panel.

**Requests for access to NHS Scotland data as part of this approved application must be supported by providing a copy of your approval letter and approved application to the relevant local board contacts and/or data providers.**

Please note that summary information about your application and its approval, including the title and nature of your proposal, will be published on the panel website (<https://www.informationgovernance.scot.nhs.uk/pbpphsc/>). Please note that our email address has changed and the previous addresses are no longer in use.

I hope that your proposal progresses well.

Yours sincerely,

Dr Marian Aldhous

Panel Manager  
NHS Scotland Public Benefit and Privacy Panel for Health and Social Care  
Email: [phs.PBPP@phs.scot](mailto:phs.PBPP@phs.scot)

Cc: Paul Marchant, Main contact for Lead Organisation