

Welcome to the RCPCH ePortfolio for Doctors in Paediatrics

Doctors in paediatrics can use ePortfolio to record learning in all its forms and settings and monitor progress through the **RCPCH Progress** curriculum. It is mandatory for all run-through and non-run-through paediatricians (e.g., LAT trainees) in UK training posts but can also be used by any UK doctor in paediatrics.

The ePortfolio facilitates development and offers structure and evidence to support training. It is easy to use and stores everything you do in your timeline.

Adding your Training Post and Supervisor

- Before starting anything, you **must** add a post record and your supervisor. Forms for this are located in your forms menu (fig. 1 and fig. 2). To access your forms menu, press the green 'create' tab, or the + icon at the top right corner.

Fig. 1

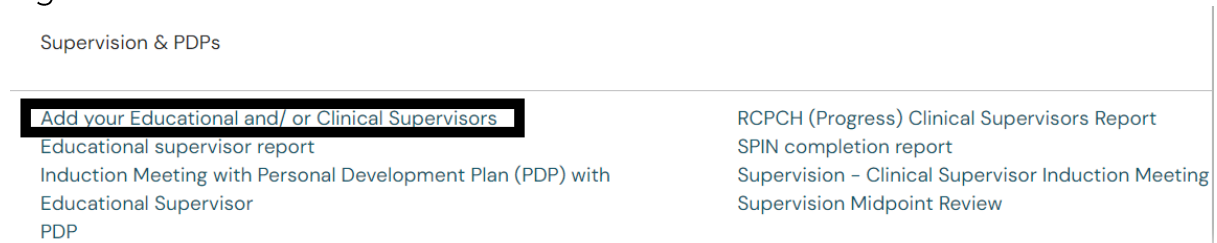
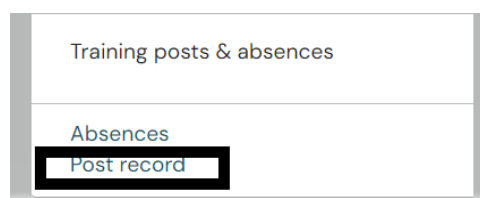


Fig. 2

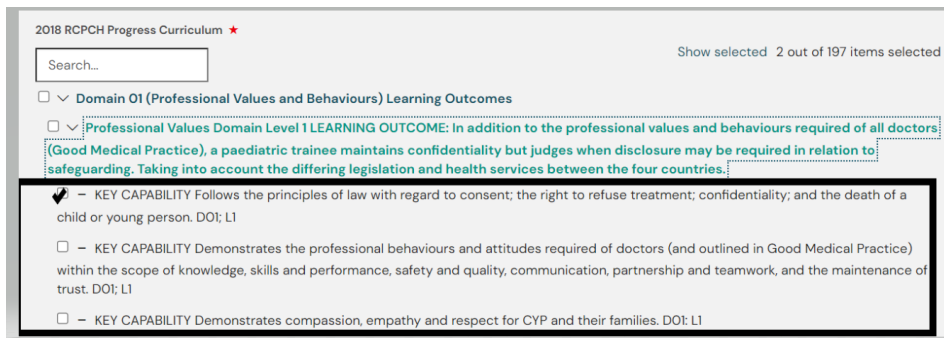


Tagging events to the curriculum

- Always tag to **key capabilities** when linking assessments or development logs. It is the capabilities that need to be demonstrated rather than linking

to the domain or the learning outcome. Click on the titles of domain, then learning outcome to reveal the **key capabilities**. (fig. 3)

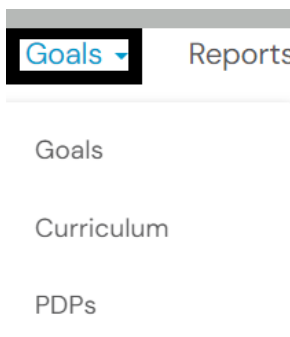
Fig. 3



Workplace based Assessments

- Your assessments should demonstrate a breadth of learning and development, so remember to reflect, not just record. The AoMRC have produced some helpful guidance on [reflective practice](#), do take a few minutes to read it.
- The RCPCH ePortfolio has a range of development and skills logs you can use to meet curriculum requirements. Please note they cannot solely demonstrate evidence of the curriculum key capabilities and you should check the [assessment guide](#) for the types of evidence required.
- As part of your induction meeting with PDP with your educational supervisor, you can identify areas that you wish to progress in and your supervisor will help craft these into SMART goals, which you can work on, add to or review from your Goals section (fig.4). You or your supervisor can mark these goals as achieved.

Fig.4

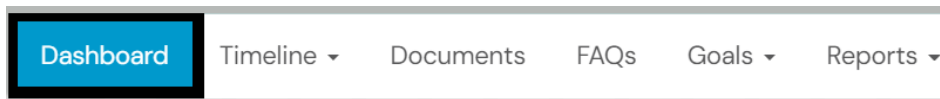


Dashboards and timeline

- You have a dashboard (fig. 5) which hosts your curricula overview, and where you can create new events, review how many assessments or skills

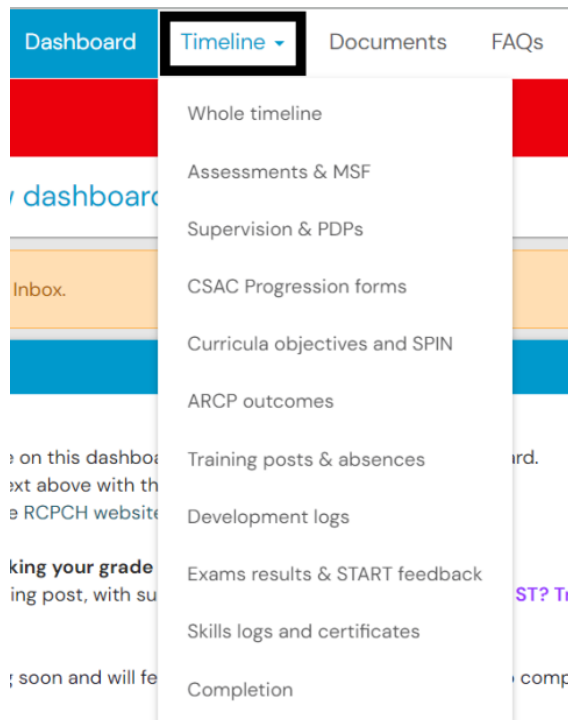
logs you have completed, see your details, and read important announcements.

Fig. 5



- Your timeline hosts all your activities in one place. This includes workplace assessments, reflective logs, skills logs, training posts, supervision meetings and more. (fig.6)

Fig. 6



- Your to do list is indicated by the **red bell** at the top of your screen, including the number of items pending. It shows requests to complete assessments for other trainees (fig.7)

Fig. 7



- You can download your ePortfolio by navigating to the reports tab and selecting All ePortfolio Report.

Essentially, the ePortfolio is a useful tool in allowing you to create a record of your learning. It enables you to interact with supervisors and manage your career goals through the ePortfolio system.

Please take the time to familiarise yourself with the ePortfolio and its various functions – engagement with your ePortfolio is necessary for a successful ARCP outcome.

If you do have any queries, or run into any trouble using the ePortfolio, please contact our Training Services team on training.services@rcpch.ac.uk

Support and guidance for international medical graduates (IMGs) can be found at [SoftLanding- For UK Paediatric IMGs \(soft-landing.org\)](http://soft-landing.org).