



## **RCPCH child mental health training survey**

### **Privacy policy**

This survey is voluntary. Although we are not intending to collect your personal data, some of the information you provide may be identifiable. If you would like to find out more about how and why we process your personal data, please read this privacy policy.

#### **Our contact details**

Name: Royal College of Paediatrics and Child Health (RCPCH)

Address: 5-11 Theobalds Road, London, WC1X 8SH

Phone Number: +44 (0)20 7092 6000

E-mail: Data Protection Officer (for privacy/data protection enquiries only):  
[Information.Governance@rcpch.ac.uk](mailto:Information.Governance@rcpch.ac.uk)

For general enquiries about this survey please contact: [Lorraine.Bullard@rcpch.ac.uk](mailto:Lorraine.Bullard@rcpch.ac.uk)

#### **What information do we collect about you?**

We use Survey Monkey to collect your responses. To find out more about the type of data they may collect about you, please see <https://www.surveymonkey.co.uk/mp/privacy/>.

#### **Why do we collect this information?**

This survey is voluntary. We are not intentionally collecting any personal data; however, there is a possibility that you could be identifiable from the responses you provide.

The responses we collect we will use, where it is in our legitimate interest (our data protection legal grounds) to do so, to identify gaps in child mental health training, with the aim of improving access to and quality of training in the future.

## Who might we share your information with?

We will share anonymised data within RCPCH with the CMH CSAC to ensure that the views of the members are crucial in devising how CMH training is rolled out. We would also share the feedback regarding the CMH Lead role that has recently been publicised. We aim to share an anonymised summary of the key outcomes from the survey with the Faculty of Child and Adolescent Psychiatry at the Royal College of Psychiatrists to think about how the two Colleges could deliver joint training in this area and exchange expertise.

## How long do we hold your information for?

We will keep your survey responses for one year and then securely delete them. We may retain fully anonymised data indefinitely.

## Transferring information outside of the UK

To provide some products and services we, or our data processors, may transfer and process information in countries outside of the UK. Some of these countries, such as those in the EEA, will have an officially recognised equivalent level of protection to the UK (adequacy decision). A list of these countries can be found via the [ICO website](#). Where there is no adequacy decision, we will take all reasonable steps necessary to ensure that your information is protected by having in place a recognised safeguard with our partners and suppliers, such as regulatory approved Standard Contractual Clauses, Binding Corporate Rules or Codes of Conduct.

To find out more about any specific uses of information in countries outside of the UK, or for further information about the safeguards that we have put in place, please contact the RCPCH Data Protection Officer: [information.governance@rcpch.ac.uk](mailto:information.governance@rcpch.ac.uk)

The survey collection tool we use is Survey Monkey. To find out more about how and why they process your personal data, please see <https://www.surveymonkey.co.uk/mp/privacy/>.

## Your rights

You have the following rights in relation to your data:

You can:

- Ask us for a copy of the information that we hold about you (**Right of access**).
- Change any factual errors or inaccuracies (**right of rectification**). It is your responsibility to update us of any changes to the personal information you have provided.
- Delete your personal data (called a **right to erasure**). We cannot delete all personal data as we may have a legal obligation or because we have a requirement to retain it for a task in the public interest, but we can delete non-essential data.
- Restrict the use of your data (**right of restriction**). You can request that we only store your data but undertake no further processing. However, this only applies to certain circumstances.

- Object to processing (**right to objection**). You can ask that we stop using data that is not necessary for fulfilling our legal obligations.

Please contact the RCPCH Data Protection Officer if you wish to make a request. Contact details are at the top of this privacy policy.

If you make a request, we have one month to respond to you.

## How to contact us or complain

If you are unhappy with how we are using your personal data, you should contact us in the first instance so that we can understand and try to resolve your concern. If we can't resolve the issue, you have the right to complain to the Information Commissioner's Office (ICO). The ICO is the UK's independent body set up to uphold information rights.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>

If you have any questions about our privacy policy, the information we hold about you or you wish to make a complaint, please send an email to:

[information.governance@rcpch.ac.uk](mailto:information.governance@rcpch.ac.uk)

## Cookies

Survey Monkey may use cookies – please see <https://www.surveymonkey.co.uk/mp/privacy/>.