

Welcome to the RCPCH ePortfolio for Doctors in Paediatrics and MTI doctors

Doctors in paediatrics and MTI doctors can use ePortfolio to record learning in all its forms and settings and monitor progress through the **RCPCH Progress+** curriculum. You will be moved to Progress+ curriculum from the previous Progress 2018 curriculum in August 2024.

The ePortfolio facilitates development and offers structure and evidence to support training. It is easy to use and stores everything you do in your timeline.

Adding your Training Post and Supervisor

- Before starting anything, you **must** add a post record and your supervisor. Forms for this are located in your forms menu (fig. 1 and fig. 2). To access your forms menu, press the green 'create' tab, or the + icon at the top right corner.

Fig. 1

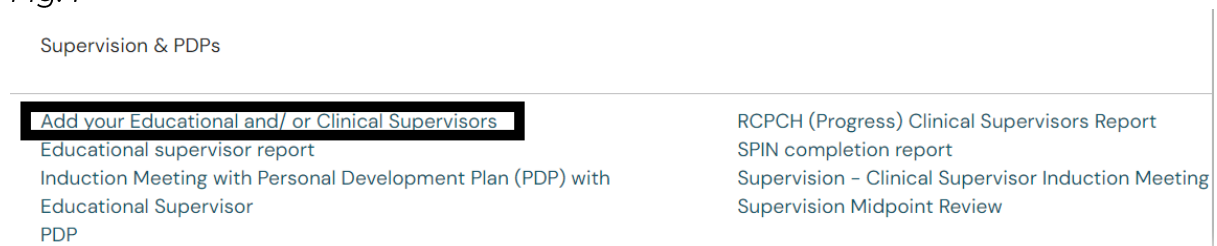
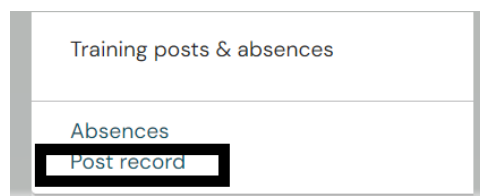


Fig. 2



Tagging events to the curriculum

- Always tag to key **capabilities** when linking assessments or development logs. It is the capabilities that need to be demonstrated rather than linking to the domain or the learning outcome. When you start a new assessment,

you will see a list of domains. Select the appropriate one, and scroll down a little, where you will see the key capabilities listed for that domain.

Fig. 3 -

Please select your domain(s) (you should select maximum 2 only):

2023 RCPCH Progress+ Curriculum Core Level Learning outcomes

Search...

- Domain 01 (Professional values and behaviours) Core Learning Outcome: In addition to Good Medical Practice, a paediatric trainee must adhere to legal frameworks relating to safeguarding legislation related to the four nations (DOI CLO1)

Fig. 4

Now select key capabilities

2023 Progress+ Core Level Domain 01 Key Capabilities ★

Search...

- Key Capability 1: Demonstrates the professional values of their knowledge, skills and performance (DOI CLO1 KC1)

- Key Capability 2: Demonstrates compassion, empathy

- Key Capability 3: Demonstrates self-awareness and in professional development (CPD) (DOI CLO1 KC3)

- Key Capability 4: Assesses the capacity of children and

- Key Capability 5: Follows the principles of the law with young person (DOI CLO1 KC5)

- It is important not to tag to more than two or three domains, and not to link too many pieces of evidence to each key capability. **Quality should be demonstrated over quantity**, and a few educationally relevant events will provide a better snapshot of your progress than several haphazard tags.
- All the previous workplace-based assessments, Development logs and Skills log are replaced with a **2023 Progress+** version from which you will be able to tag to the **Progress+** curriculum as described above.

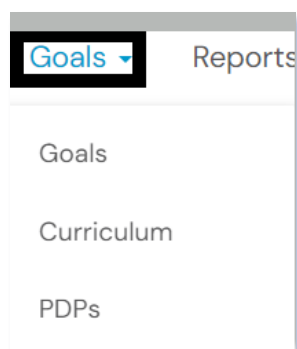
Workplace based Assessments

- Your assessments should demonstrate a breadth of learning and development, so remember to reflect, not just record. The AoMRC have

produced some helpful guidance on [reflective practice](#), do take a few minutes to read it.

- The RCPCH ePortfolio has a range of development and skills logs you can use to meet curriculum requirements. Please note they cannot solely demonstrate evidence of the curriculum key capabilities and you should check the [assessment guide](#) for the types of evidence required.
- As part of your induction meeting with PDP with your educational supervisor, you can identify areas that you wish to progress in and your supervisor will help craft these into SMART goals, which you can work on, add to or review from your Goals section (fig.5). You or your supervisor can mark these goals as achieved.

Fig.5



Dashboards and timeline

- You have a dashboard (fig. 6 and fig. 7) which hosts your curricula overview, and where you can create new events, review how many assessments or skills logs you have completed, see your details, and read important announcements.

Fig. 6

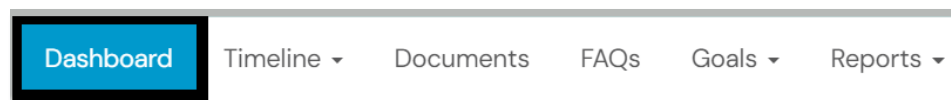
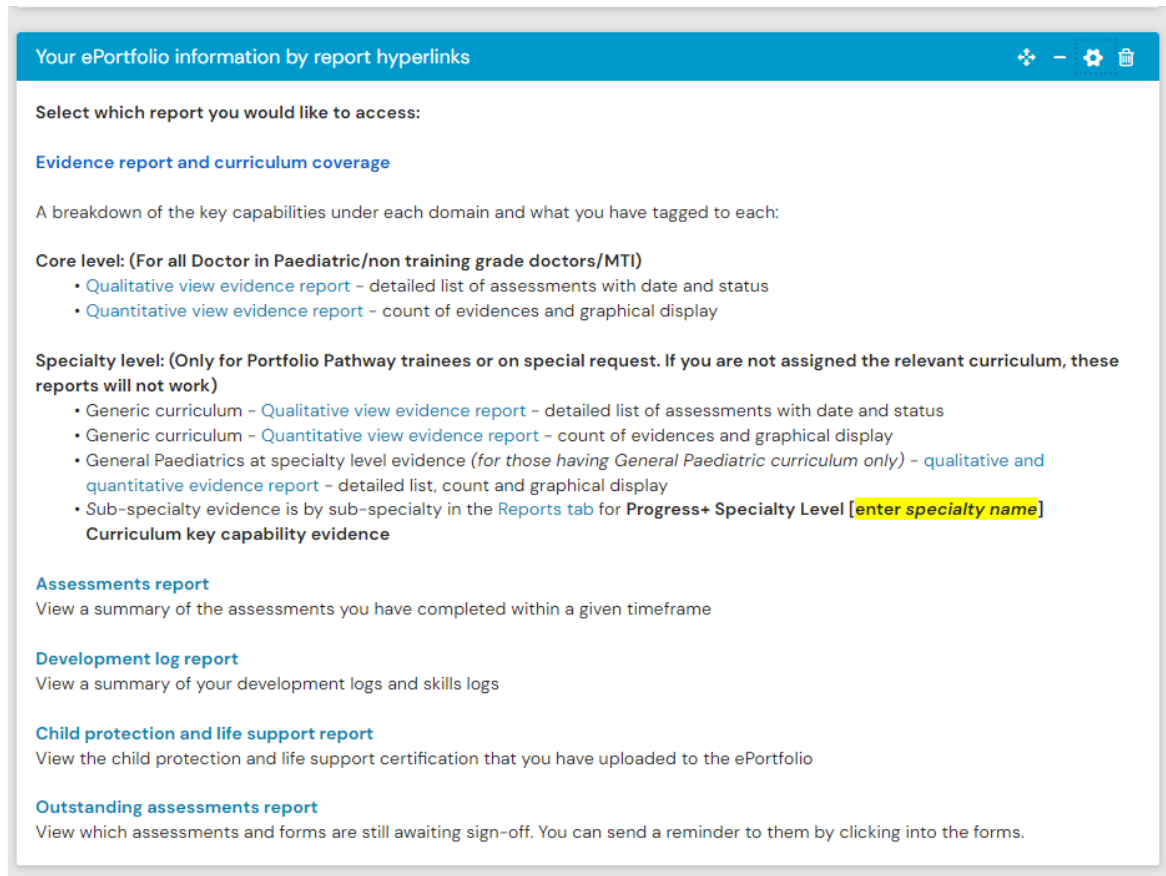


Fig.7



What the reports hyperlinks mean:

[Evidence reports and curriculum coverage](#) – This report houses the entire curriculum, broken down by Domains and Key Capabilities. This will show you what has been tagged to each Key Capability with details of the type of assessment and date this was created. This will pull through everything that has been tagged via the assessment, to the Progress and Progress+ curriculum.

There are separate reports (qualitative and quantitative) each for your Core, Generic Specialty, and General Paediatric curriculums. **Doctors in Paediatrics are always given the CORE curriculum** unless they are an aspiring **Portfolio Pathway (CESR applicant)**. On special request, a Specialty Level or subspecialty curriculum is assigned.

*Specialty level and General Paediatrics hyperlinks will not work if you do not have the curriculum.

For subspecialty, you **only** have the qualitative view reports, which can be accessed via – **Reports – Reports – Progress+ *Subspecialty name* Curriculum Key capability evidence report.**

Fig. 8 –

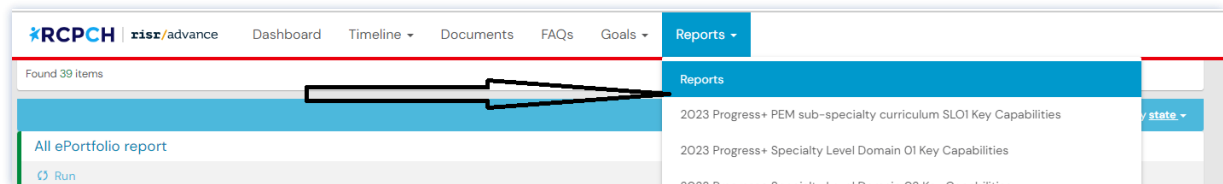
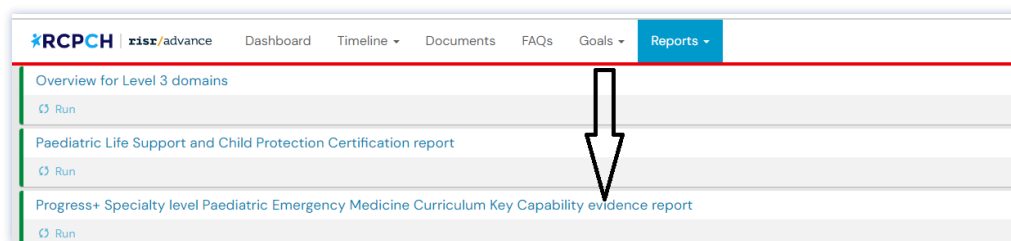


Fig. 9 –



You need to amend the start and end dates of the qualitative and quantitative evidence reports to ensure evidence for the correct time period is reflected. Change the start date and then click Generate. For longer time periods, the report may take longer to generate.

Fig. 10

The screenshot shows the RCPCH 'risz/advance' interface. The top navigation bar includes 'Dashboard', 'Timeline', 'Documents', 'FAQs', 'Goals', and 'Reports'. The 'Reports' dropdown menu is open, displaying a list of reports. A red arrow points to the 'Progress+ Specialty level Paediatric Emergency Medicine Curriculum Key Capability evidence report' at the bottom of the list. Other reports listed include 'Overview for Level 3 domains', 'Paediatric Life Support and Child Protection Certification report', and 'Overview for Level 3 domains'.

[Assessments report](#) - a summary of the assessments you have completed within a given time period.

[Development Log report](#) - a summary of your development logs and skills logs.

[Child protection and Life support Report](#) - the child protection and life support certification that you have uploaded to the ePortfolio.

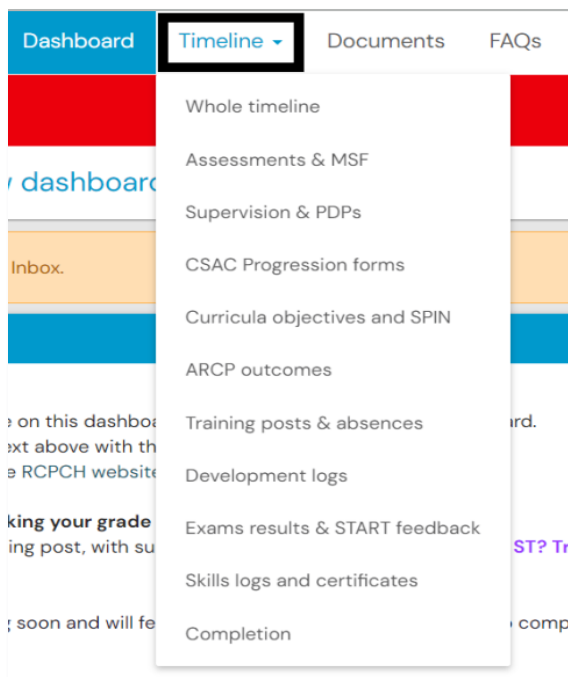
[Outstanding Assessments report](#) - List of assessments and forms that are still awaiting sign-off. You can send a reminder to them by clicking into the forms.

To note:

- All the reports above are the same reports summary previously displayed as widgets on your dashboard. This is now available to you as a hyperlink.

Your timeline hosts all your activities in one place. This includes workplace assessments, reflective logs, skills logs, training posts, supervision meetings and more. (fig.11)

Fig. 11



Your to do list is indicated by the **red bell** at the top of your screen, including the number of items pending. It shows requests to complete assessments for other trainees (fig.12)

Fig. 12



- You can download your ePortfolio by navigating to the reports tab and selecting All ePortfolio Report.

Essentially, the ePortfolio is a useful tool in allowing you to create a record of your learning. It enables you to interact with supervisors and manage your career goals through the ePortfolio system.

Please take the time to familiarise yourself with the ePortfolio and its various functions – engagement with your ePortfolio is necessary for effective professional development.

If you do have any queries, or run into any trouble using the ePortfolio, please contact our Training Services team on training.services@rcpch.ac.uk

Support and guidance for international medical graduates (IMGs) can be found at [SoftLanding- For UK Paediatric IMGs \(soft-landing.org\)](http://soft-landing.org).