

## **Privacy Notice for RCPCH Facing the Future: Member Insight Survey**

### **Who we are?**

We are the Royal College of Paediatrics and Child Health (RCPCH), 5-11 Theobalds Road, London, WC1X 8SH (telephone: +44 (0)20 7092 6000).

### **What information will we be collecting?**

As part of this survey, we have included free-text boxes into which you may enter potentially identifiable information, including your email address if you consent to be contacted further.

### **Why do we collect this information?**

Completion of this survey is voluntary. However we do encourage all recipients to submit data in their, and the College's, legitimate interest as it will help us to update the RCPCH Facing the Future: Standards for acute general paediatric services (2015), Standards for children with ongoing health needs (2018) and Together for Child Health standards (2015). By completing this survey, you are agreeing for the raw data that we collect, which may include personal information about yourself, to be used for the following purposes:

- To inform the update of the RCPCH Facing the Future: Standards for acute general paediatric services (2015), Standards for children with ongoing health needs (2018) and Together for Child Health standards (2015)
- To evaluate the above-named standards and understand the aspects of the above standards that have worked well and which aspects may need improvement
- To learn of any innovations implemented that have helped to improve service delivery in line with the above-named standards.
- To follow-up with you if you provide your email address.

You are under no obligation to provide your email and can withdraw your consent at any time by contacting the Health Policy team at [health.policy@rcpch.ac.uk](mailto:health.policy@rcpch.ac.uk). If you withdraw your consent, we will suppress your email address and will not contact you again for this survey.

### **Who might we share your information with?**

Data will be shared with internal colleagues and the stakeholder working group supporting the Facing the Future update.

Your responses will be stored securely on RCPCH systems and only accessed by the health policy team for the purposes of processing and reporting on the data.

If we want to publish data more widely, e.g., to use a practice example you have provided as a case study, we will only do so where consent has been provided.

### **Transferring information outside of the UK**

To provide some products and services we, or our data processors, may transfer and process information in countries outside of the UK. Some of these countries, such as those in the EEA, will have an officially recognised equivalent level of protection to the UK (adequacy decision). A list of these countries can be found via the [ICO website](#). Where there is no adequacy decision, we will take all reasonable steps necessary to ensure that your information is protected by having in place a recognised safeguard with our partners and suppliers, such as regulatory approved UK International Transfer Agreements, Binding Corporate Rules or Codes of Conduct.

To find out more about any specific uses of information in countries outside of the UK, or for further information about the safeguards that we have put in place, please contact the RCPCH Data Protection Officer:

[information.governance@rcpch.ac.uk](mailto:information.governance@rcpch.ac.uk)

### **What rights do I have?**

You have several rights in relation to the data we process about you:

1. You have the right to request a copy of the information we hold about you.
2. You have the right to change any factual errors or inaccuracies.
3. You can ask that we restrict the processing of your personal data so we only store it but undertake no further processing.
4. You have the right to object to processing.

If you want to submit any of these requests, please send them to the RCPCH Data Protection Officer via email: [information.governance@rcpch.ac.uk](mailto:information.governance@rcpch.ac.uk) or by writing to 5-11 Theobalds Road, London, WC1X 8SH.

### **How long do we keep hold of your information for?**

The raw survey data will be kept until the report summary report has been approved and published. After this, we will only keep anonymous data that is necessary for historical or research purposes until it is no longer required for this purpose.

All personal data will be processed in accordance with data protection legislation and we have a legal duty to protect any information we collect from you. We have measures in place to ensure your data is securely and safely stored. You do have

the right to complain to the ICO if you have concerns about the way your personal data is being handled: [casework@ico.org.uk](mailto:casework@ico.org.uk).