
Description of committee

The RCPCH has a Intercollegiate Specialist Advisory Committee (ISAC) in Paediatric Intensive Care Medicine. The Committee will function and be recognised as the official CSAC for all matters relating to Paediatric Intensive Care Medicine. This CSAC has a Chair, 2 Training Advisors, 1 Assessment Advisors, 1 Quality Advisor and 1 Trainee Representative (who this role will be in a role-share with), who form the voting members of the ISAC. The committee also has representatives from Paediatric Critical Care Society (PCCS), Faculty of Intensive Care Medicine (FICM) and the Royal College of Anaesthesia (RCoA). The Committee reports to the Training and Quality Board (TQB).

- The PICM ISAC's purpose is to assist the RCPCH Education and Training Division in developing and delivering training and assessment standards as determined by the GMC.
- The PICM ISAC reports to the Training and Quality Board (TQB).

Role details

- Trainee Representative – this will be offered as a role-share with the current Trainee Representative.
- Members are accountable to the Chair of the CSAC and the Vice President (Training and Assessment)
- Term of office: 3 years or your CCT date, whichever falls first.

Eligibility

Applications are now invited from Ordinary members of the RCPCH, or equivalent, who are speciality level subspecialty trainees in PICM who hold a National Training Number (NTN) for a UK approved paediatric training programme, and whose primary mailing address is in the UK/Ireland.

Role purpose and responsibility

The responsibilities of the post holder are:

- Bring to the CSAC the Trainee perspective on training and assessment issues including monitoring quality and standards of training in PICM.
- To advocate for and represent the views of the subspecialty trainees and ensure that they are brought to CSAC for consideration.

In accordance with College policy, all candidates should be in Good Standing with the RCPCH.

- To contact subspecialty trainees to find out their views on current topics and issues for training prior to CSAC meetings and relay relevant information back to trainees after the meeting.
- To work with the Subspecialty Trainee Representative on the RCPCH Trainees Committee to ensure that the views of subspecialty trainees are represented on a national level.
- To attend three meetings per year and devote sufficient time to the role to meet the demands of the job.
- To represent CSAC at other internal or external meetings of the College or at events held by the College as required e.g. Policy Conference, Careers Fairs etc
- To assist the PCCS with the planning and delivery of the Summer Masterclass and other national training programme content delivery.
- To assist with and contribute to the updating of the core and specialty competencies framework documents and other publications that the CSAC may deem useful for trainees in PICM.

Working relationships

The post holder will work with other members of the ISAC, predominantly the Chair, Training Advisors, Assessment Advisor, Trainee Representative (role-share), Officers for Training and Assessment and Education and Training Division staff as required. This list is not exhaustive.

Time commitment

Committee members will be required to attend up to 3 CSAC meetings and 2 CSAC Assemblies per year and devote sufficient time to the role to meet the demands of the role. As this is a role-share, at least one Trainee Representative must attend each meeting. You may be asked to represent the Committee at other internal or external meetings of the College. Meetings will normally be held via MS Teams with 1 meeting per year held in person in London.

Support provided from the College

The first point of contact will be via the Quality and Training Projects Administrator who will forward queries as appropriate. The College will provide appropriate support and encourages the use of video and teleconferencing for meetings (where applicable).

Members will be reimbursed for the cost of travelling expenses (in line with the College's expenses policy) and subsistence to attend College meetings. Remote attendance options may also be offered for some meetings.

In accordance with College policy, all candidates should be in Good Standing with the RCPCH.

Page 2 of 4

Knowledge, skills and experience required

Essential:

- [Member of the College in Good Standing with RCPCH](#), or equivalent.
- Has attended [Equality, Diversity and Inclusion training](#) within the last 3 years.
- The post holder will be a trainee in PICM with a particular interest in assisting the College in the development of specialist training policy and the delivery of training to standards as set by the GMC and RCPCH, as well as wanting to act as an advocate and representative in the promotion of subspecialty training.

Process

Applications for roles should be submitted electronically at [volunteering opportunities](#) no later than the closing date. Your CV should also be uploaded, and we will ask you to include a statement of up to 250 words outlining the relevant experience and reasons for applying to the post.

When undertaking a role at RCPCH all role holders must agree to respect and uphold the charitable objects, vision, and values of the RCPCH and uphold the [code of conduct](#) which embodies of the values that the RCPCH holds the breaking of which could lead to sanction. Core to RCPCH's values is the exemplary behaviour of its members, both as professionals and also as individuals.

Appointed candidates will be asked to [register their interests](#). This is to ensure that personal circumstances that might compromise a volunteer's ability to be seen as acting correctly are properly disclosed.

The role holder must be committed to following the College's safer working practices guidelines when working with children, young people and vulnerable adults. Safeguarding is everyone's responsibility, with the role holder required to comply with the College's Safeguarding policy. Appointed candidates must also have attended Equality, Diversity and Inclusion training within the last 3 years.

The College may – at its discretion and with the agreement of the candidates – choose to offer this role as a job-share between more than one candidate once the appointment process is complete. Details will be discussed with candidates at the time should this arise.

The RCPCH wants to represent all the communities we serve and are dedicated to creating an inclusive working environment. The College is particularly keen to receive applications from those who belong to an underrepresented group as defined in the equality act 2010, including age, disability, sex, race, religion or belief, gender reassignment, married or in a civil partnership, pregnancy/parental leave, or sexual orientation.

In accordance with College policy, all candidates should be in Good Standing with the RCPCH.

Page 3 of 4

The College is a disability confident leader, please let us know if you require any reasonable adjustments or accommodations as a result of a disability, impairment or health condition.

Members can also receive support to cover the costs of caring responsibilities, where these responsibilities would otherwise prevent them from undertaking voluntary work for the College, as per the [removing barriers](#) fund. Claims must be submitted using the appropriate form and the College should be made aware of these requests at least a month in advance. For further information please contact edi@rcpch.ac.uk.

Eligible candidates who have the required knowledge, skills and experience may be invited to attend an interview either at the College's Offices or via tele-conferencing. Following the interview, a recommendation will be made to the Committee on any appointment.

Personal information about unsuccessful candidates will be held for 6 months after the position has been filled, it will then be securely destroyed. Personal information about successful candidates will be retained on their membership file. The information contained in this will be kept secure and will only be used for purposes directly relevant to that person's responsibilities as a committee member. Please also refer to the [membership privacy notice](#) which explains how we will use the data we collect from you.

Dr Jan Dudley
Registrar
2026

In accordance with College policy, all candidates should be in Good Standing with the RCPCH.

Page 4 of 4

Royal College of Paediatrics and Child Health.
Incorporated by Royal Charter and registered as a Charity in
England and Wales: 1057744 and in Scotland: SCO38299.
Registered Office 5-11 Theobalds Road, London WC1X 8SH.
Patron HRH The Princess Royal.