Royal College of Paediatrics and Child Health
Leading the way in Children's Health

Call for applications

Trainee Committee
Regional Representative
To serve 2026-2029 (or CCT date)
North Central and East London

Description of committee*:*

The Trainee Committee comprises representatives from College committees and regions across the UK, including the devolved nations. The representatives raise training issues relevant to their committee or region and bring them to the attention of the College.

The Trainee Committee is made up of representatives from the UK and Ireland who are currently paediatric trainees and who work with and inform the Trainee Committee Exec (the responsible committee bringing together strands of activity across the College on assessment, ePortfolio, exams, recruitment and EDI) on matters of relevance to trainees and to the College.

Role details

- A regional representative is required on the Trainee Committee in the above region.
- Members are accountable to the Chair of the Trainee Committee, the Trainee Committee Exec, the Training and Quality Board, and Officers for Training and Assessment.
- Term of Office: 3 years unless CCT date falls earlier.

Eligibility

Applications are now invited from Junior/Ordinary members who are currently ST1-8 trainees (or equivalent SpRs) from the appropriate regions with a minimum of 1 calendar year left to their CCT date and whose primary mailing address is in the appropriate area.

Role purpose and responsibility

The responsibilities of the post holder are:

- The Trainee Committee is responsible for ensuring the views of trainees on training, assessment and service issues are heard at College level. The post holder will represent the views of all other trainees in their region to the Trainee Committee.

In accordance with College policy, all candidates should be in Good Standing with the RCPCH.

Royal College of Paediatrics and Child Health.
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Registered Office 5-11 Theobalds Road, London WC1X 8SH.
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- You should ensure you actively seek out and create opportunities for all trainees in your region to share their views about training issues with you.
- You will also be required to relay relevant information back to trainees in your region after meetings and at ad hoc points, ensuring this information is as easily accessible as possible.
- You should work with established regional structures to support effective sharing of information between the College and trainees and vice versa.
- The Trainee Committee meets three times a year and you are expected to attend or if not possible to arrange a suitable deputy, who can propose items of discussion as appropriate and feed back to you. Remote attendance options are available.
- You may be asked to represent the College and trainees at external or internal meetings or at events held by the College (e.g. Careers fairs etc.)

Working relationships

The post holder will be an important link between the committee and trainees and training structures in their region as well as a link to the committees of the Education and Training Division and wider College where appropriate. Members will be reimbursed for the cost of travelling expenses (in line with the College's expenses policy) and subsistence to attend College meetings. Remote attendance options may also be offered for some meetings.

Time commitment

Committee members will be required to attend three days of meetings per year and devote sufficient time to the role to meet the demands of the job. You may be asked to represent the committee at other internal or external meetings of the College. Meetings will normally be held online, with 1 per year taking place at RCPCH headquarters in London. You may also be invited to attend or participate in regional training structures specific to your region.

Support provided from the College

The first point of contact will be via the Training and Quality Team training.services.committees@rcpch.ac.uk who will forward queries as appropriate.

The College will provide appropriate support and encourages the use of video and tele-conferencing for meetings (where applicable).

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Knowledge, skills and experience required

Essential:

- Member of the College in Good Standing with RCPCH (in membership categories (Junior or Ordinary)
- Has attended Equality, Diversity and Inclusion training within the last 3 years.
- A paediatric trainee in the region this appointment relates to. Moving training region, will require a trainee relinquish the role.
- Strong communication skills, with an ability to present information in a fluent and persuasive manner, tailored to the needs of their audience.
- Experience of networking and building relationships outside of their usual team

Desirable:

- Able to demonstrate an interest in and an understanding of a broad range of issues affecting trainees at a regional and national level.
- Experience of fulfilling other roles (clinical or non-clinical) that have required leadership or management skills

Process

Applications for roles should be submitted electronically at volunteering opportunities no later than the closing date. Your CV should also be uploaded, and we will ask you to include a statement of up to 250 words outlining the relevant experience and reasons for applying to the post.

When undertaking a role at RCPCH all role holders must agree to respect and uphold the charitable objects, vision, and values of the RCPCH and uphold the code of conduct which embodies of the values that the RCPCH holds the breaking of which could lead to sanction. Core to RCPCH's values is the exemplary behaviour of its members, both as professionals and also as individuals.

Appointed candidates will be asked to register their interests. This is to ensure that personal circumstances that might compromise a volunteer's ability to be seen as acting correctly are properly disclosed.

The role holder must be committed to following the College's safer working practices guidelines when working with children, young people and adults at risk. Safeguarding is everyone's responsibility, with the role holder required to comply with the College's Safeguarding policy. Appointed candidates must also have attended Equality, Diversity and Inclusion training within the last 3 years.

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The College may – at its discretion and with the agreement of the candidates – choose to offer this role as a job-share between more than one candidate once the appointment process is complete. Details will be discussed with candidates at the time should this arise.

The RCPCH wants to represent all the communities we serve and are dedicated to creating an inclusive working environment. The College is particularly keen to receive applications from those who belong to an underrepresented group as defined in the equality act 2010, including age, disability, sex, race, religion or belief, gender reassignment, married or in a civil partnership, pregnancy/parental leave, or sexual orientation.

The College is a disability confident leader, please let us know if you require any reasonable adjustments or accommodations as a result of a disability, impairment or health condition.

Members can also receive support to cover the costs of caring responsibilities, where these responsibilities would otherwise prevent them from undertaking voluntary work for the College, as per the removing barriers fund. Claims must be submitted using the appropriate form and the College should be made aware of these requests at least a month in advance. For further information please contact edi@rcpch.ac.uk.

Eligible candidates who have the required knowledge, skills and experience may be invited to attend an interview either at the College's Offices or via tele-conferencing. Following the interview, a recommendation will be made to the Committee on any appointment.

Personal information about unsuccessful candidates will be held for 6 months after the position has been filled, it will then be securely destroyed. Personal information about successful candidates will be retained on their membership file. The information contained in this will be kept secure and will only be used for purposes directly relevant to that person's responsibilities as a committee member. Please also refer to the membership privacy notice which explains how we will use the data we collect from you.

Dr Jan Dudley
Registrar
2026

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