RCPCH Conference 2027
19-21 May, LEX Liverpool and online

RCPCH Conference 2027

Registration terms and conditions

Definitions

For the purposes of these Terms and Conditions:

- **The RCPCH** refers to the Royal College of Paediatrics and Child Health, the organiser of the RCPCH Annual Conference.
- **Wonderly** (part of Haymarket Media Group Ltd) refers to the event partner supporting the delivery of the RCPCH Annual Conference.
- **The Event** means the RCPCH Annual Conference, including all associated sessions, activities, and communications.
- **Participant** means any individual registered to attend the event whether attending in person or online, including speakers, delegates, and exhibitors.
- **Sponsor** means any organisation or individual officially supporting the event through financial or in-kind contributions.
- **Optional extras** refers to any additional activities, sessions, or services offered beyond the standard registration, which may incur additional charges.
- **Event pass** means the physical or digital credential issued to participants for entry to the event.
- **Group booking** refers to a registration made on behalf of multiple individuals by a single person or organisation.
- **Code of Conduct** refers to the behavioural guidelines issued by the RCPCH, which all participants must adhere to during the event.
- **Third-party services** refers to services provided by external providers, such as catering, accommodation, or transport, not directly managed by the RCPCH.
- **Personal data** means any information relating to an identifiable individual, processed in accordance with the RCPCH's Privacy Policy.
- **Identification** means a valid photo ID (e.g. passport, driving licence), registration confirmation email, or other documentation issued by the RCPCH or issued by Wonderly on behalf of the RCPCH.
- **Website** means **https://www.rcpch.ac.uk/**
- **Event website** means **https://www.rcpch.ac.uk/news-events/rcpch-conference**
- **Conditions** means these Terms and Conditions, as amended from time to time.
- **Force majeure event** means any act, event, non-occurrence, omission or accident beyond the organiser's reasonable control and includes in particular (without limitation) the following: strikes or other industrial action; civil commotion, riot, invasion, war, terrorist attack or threat of terrorist attack; fire, storm, flood or other natural disaster, communicable disease, epidemic, pandemic; impossibility of the use of railway, shipping, aircraft, motor transport or other means of public or private transport or delays in relation to such transport; or impossibility of the use of public or private telecommunication networks.
- **VAT** means value added tax chargeable in the UK.
- **Intellectual Property Rights** means any and all patents, rights to inventions, copyright and related rights, trade marks, business names and domain names, goodwill and the right to sue for passing off, database rights, confidential information, and all other intellectual property rights,

in each case whether registered or unregistered which subsist or will subsist now or in the future in any part of the world.
● **Confidential information** means all confidential information (however recorded or preserved) disclosed by a Party or its Representatives to the other Party or the other Party's Representatives, whether before, on or after the date of this Agreement, including information relating to know-how, trade secrets, business, affairs, customers, clients, suppliers, plans, intentions, market opportunities of the disclosing Party (or of any member of the group of companies to which the disclosing Party belongs). The conditions and existence of this document, along with any information developed by a Party in the course of carrying out this Agreement shall also be classed as Confidential Information.
● **Venue** means the premises where the Event is to take place.
● A reference to **writing** or **written** includes e-mail.

1. About these Terms and Conditions
These Terms and Conditions contain the main conditions that apply to your participation in events organised by The Royal College of Paediatrics and Child Health ("RCPCH") and our event partner Wonderly. By registering for the RCPCH Annual Conference ("the Event"), you and, on behalf of all attendees included in your booking, agree to be bound by these conditions. Please read them carefully, you should not register for the event if you do not agree to these Terms and Conditions. If you have any questions, please contact the Team via email at rcpch@wonderly.agency.

2. Booking
Once you complete your online registration form, please check the order carefully before confirming it. After you have confirmed and submitted your reservation, we will process your booking immediately. Your booking is not confirmed until you receive an email confirmation from us which sets out your order details and other useful information.

If you do not receive our email confirmation within 24 hours of you submitting our online registration form, please contact us at rcpch@wonderly.agency as soon as possible before the start of the conference. It is your responsibility to update us of any changes to your contact details so that we are able to contact you.

You are responsible for selecting the correct ticket type and membership status. If you select the incorrect membership status, you will be given the opportunity to purchase a ticket appropriate to your membership status. If you fail to do so, we reserve the right to cancel your ticket. Membership rates are reserved for members of the RCPCH. Members of other membership organisations must purchase a non-member ticket.

All fees must be paid in pounds sterling (GBP) and include the cost of VAT. Fees are listed on the event website. You remain responsible for payment, even if a third party (such as your employer) has agreed to cover the cost.

3. Payment
Registration fees are correct at the time of going to press but may be subject to changes. The registration fees include light refreshments and lunch, but not transport and accommodation.

Please note that payment of all registration fees must be made in full prior to the start of the conference. We are unable to accept payments by invoice from 16 April 2027. Any delegates

registering after 15 April 2027 must register and pay with a valid credit card. Payment of any bank transfer charges is your responsibility.

If you request to be invoiced, payment terms will be 30 days from invoice date. An invoice will be generated and sent out to you via email. If your company uses Purchase Order Numbers, please supply this at the time of booking as failure to do so may cause problems with your booking. If at a later date you wish to pay your invoice by credit card, please call the telephone number at the bottom of the invoice. If you choose to pay by credit card upon registration you will receive an email confirmation from Stripe and a VAT receipt will be emailed to you. We are unable to accept payments by invoice from 16 April 2027.

All sums payable by you under this Agreement are subject to any applicable tax, levy or similar governmental charge, including value added or sales tax which we shall add at the applicable rate.

All sums due under this Agreement shall be paid in full without any set-off, counterclaim, deduction or withholding (other than any deduction or withholding of tax as required by law).

If any registration fees due have not been paid when they are due ("Debt"): we reserve the right to cancel your registration without warning at any time prior to the first date of the conference. If we do not exercise our rights of cancellation prior to the conference, delegates whose registration fees have not been paid by the start of the conference shall be required to pay on-site in order to gain entry; we shall be entitled to initiate proceedings against you without any notice in order to recover the Debt; you shall be liable to pay (a) an administration fee and (b) interest (accruing on a daily basis) on the amount unpaid, in each case in accordance with the Late Payment of Commercial Debts (Interest) Act 1998 (whether or not applicable to this Agreement) from the due date of payment, both after as well as before any judgment or order.

Any and/or all costs and expenses incurred by us (including legal costs and expenses) in recovering sums due under an unpaid invoice shall be recoverable from you.

Notwithstanding any other right or remedy we may have, if you breach this clause, we may terminate this Agreement immediately by giving you written notice.

4. Cancellation and ticket transfer

If you wish to cancel, you must email us at rcpch@wonderly.agency as soon as possible as this will impact whether we can give you a refund of your registration fees. Unless stated otherwise. Cancellations received will be refunded at the following rates:

- Before 12 weeks (24 February 2027): Full refund less a £50 + VAT admin fee.
- Between 6-12 weeks (25 February to 7 April 2027): 50% refund.
- Less than 6 weeks: Cancellations are non-refundable.

All cancellations or transfers must be submitted via email to rcpch@wonderly.agency. If you cannot attend the conference, we are happy to accept a substitute delegate without charge. Please send your request at least 72 hours before the first day of the conference at rcpch@wonderly.agency setting out the name of the delegate who will not be attending as well as the full name of the substitute, job title and contact details. If the substitute delegate has differing requirements (e.g. dietary) from the original delegate, we may not be able to

accommodate such changes if we have been given less than 72 hours' notice. We may reject any unsuitable delegates at our absolute discretion. The substitute delegate must be from the same organisation. The RCPCH reserves the right to transfer your ticket in the event of a force majeure event.

5. Attendance
By registering for the RCPCH Annual Conference, you are entitled to attend as a participant, subject to these Terms and Conditions. Optional extras may incur additional charges beyond the standard registration fee.

If you are registering on behalf of a group or an organisation, you confirm you have authority to accept these Terms and Conditions and will ensure all participants in your group or organisation are aware of and comply with them.

You must provide accurate and complete registration details and notify us of any changes, including contact information, as soon as possible. Special access or dietary requirements must be submitted at the time of registration or no later than two weeks before the event. Requests received after this deadline may not be accommodated.

Event passes will be required for entry. You may be asked to provide identification to collect your pass, which must be always worn visibly. Lost or forgotten passes must be reported to the registration desk and may be replaced at our discretion. Participants must not allow any third party to use their pass to gain access to the event. Passes once collected remain the property of the RCPCH and must not be sold, transferred, or shared. Anyone found misusing a pass will be removed from the event.

Photography and filming may take place during the event. By attending, you consent to the use of your image in future promotional materials, including social media, websites, and print. If you prefer not to be photographed, please inform the photographer on the day and we will do our best to respect your request.

You agree to follow all venue rules and any instructions issued by the RCPCH or venue staff. Participation in any activities is at your own risk. You must comply with all safety announcements and directions during the event. Failure to comply is at your own risk.

6. Participant obligations
All Participants must comply with the rules and policies of the event venue, including health and safety regulations, and follow any reasonable instructions issued by the RCPCH or venue staff. Behaviour must be respectful, professional, and lawful. Any conduct that risks bringing the event or the RCPCH into disrepute may result in removal without refund. By registering for the event, all participants agree to comply with the RCPCH's **Code of Conduct**.

The RCPCH reserves the right to refuse entry to or remove any participant from the event or its online platforms at its sole discretion and without liability. Participants are responsible for ensuring they have adequate personal and travel insurance, as well as all necessary documentation required to attend the event, including visas and health formalities. The RCPCH does not assist with visa applications, and failure to obtain a visa does not entitle the participant to a refund. All travel and accommodation arrangements must be made and funded

by the participant.

Unless attending as a sponsor or as part of a sponsor's delegation, participants may only conduct business within designated exhibition areas. Business activity in unauthorised spaces is not permitted and may result in removal from the event. Participants are responsible for any damage or loss caused to the RCPCH, the venue, the online platform, or other attendees, and may be held liable for associated costs. In such cases, no refund will be issued.
We reserve the right to make any changes to the conference at any time without prior written notice. For example, such changes may include changing the programme (including, but not limited to, the speakers), date, time and/or the Venue. Additionally, any discounts or offers advertised for a particular event (such as "Early Bird" offers) may be time limited and/or subject to availability and will be subject to additional terms and conditions.

7. Accessibility
The RCPCH is committed to making the event accessible to all, please see the **event website** for more information regarding accessibility. Please contact us in advance to discuss any specific access needs.

8. Data protection

To the extent that you provide us with Personal Data under this Agreement, we shall process such Personal Data as an independent Data Controller and in accordance with our Privacy Policy.

Where you provide us with Personal Data of third parties, you warrant, represent and undertake that you have complied with all applicable Data Protection Legislation in respect of such Personal Data, including obtaining all permissions, consents and approvals of Data Subjects to provide their respective Personal Data to us.

RCPCH takes data protection and your privacy seriously. We will use the personal data you provide to us to process your registration and provide applicable conference updates and services. Delegates who do not wish to be included on this list should advise at the time of booking or in writing to rcpch@wonderly.agency

We may need to share your data with third parties working for us, such as the conference venue and security providers.

We will not provide or sell your personal data to other companies for marketing purposes without your agreement (see below for circumstances in which your information may be provided to sponsors or exhibitors).

RCPCH may make available to event sponsors, exhibitors and attendees a delegate list showing delegates' names, email address, job titles, organisation, profession, professional interest group and field of work as supplied when registering. You will only be included on the delegate list if you indicate on the registration form that you agree to this.

Please note that by allowing your badge to be scanned at the conference, either on exhibition stands or when attending satellite/sponsored symposia, you authorise the respective sponsor/exhibitor to access your profile and contact information (name, job title, organisation, email and address as supplied when registering). If you do not wish to be contacted by third

parties, do not allow your badge to be scanned.

RCPCH will not take responsibility for any personal information or data you choose to share with exhibitors or delegates.

You can find out more about how we use your information at https://www.rcpch.ac.uk/about-us/privacy-hub. You can change how you hear from us or ask us to stop communicating with you at any time rcpch@wonderly.agency

9. Intellectual property
All content shared during the RCPCH Annual Conference, including presentations, materials, recordings, and branding, is the intellectual property of the RCPCH or used with permission. Attendance at the event does not grant you any rights to use, copy, record, or distribute this content without prior written consent.

You may use materials provided during the event for personal reference only. Any other use, including reproduction or sharing, is strictly prohibited.

10. Filming, recording, and photography
Filming, recording, or photography during the event is permitted **with prior written or verbal consent** from the event organisers or relevant rights holders only. This includes both personal and commercial use.

Permitted use: participants may take photos or videos for personal use and social media sharing, provided they do not infringe on the privacy or intellectual property rights of others. Where possible, we encourage participants to tag the event, use the RCPCH's official hashtags and tag the RCPCH social media handles.

Restricted use: Commercial filming, professional photography, or media recording requires explicit permission from the RCPCH and may be subject to licensing or release forms. This includes content intended for monetisation, advertising, or publication.

Respect for privacy: If any individual expresses that they do not wish to be filmed or photographed, their request must be respected. Using images or recordings of individuals who have objected may breach their rights under the **European Convention on Human Rights** and **GDPR**

Copyright considerations: All images, videos, and recordings taken at the event may be subject to copyright. The creator typically owns the copyright, but usage rights may vary depending on context (e.g. employment, commissioned work, or collaborative creation)

Venue rules: Please note that some event activities may be held on private property or managed spaces where additional restrictions apply. Signage will indicate where filming or photography is not allowed.

11. Communications
By registering for the RCPCH Annual Conference, you consent to receive communications from

the RCPCH via email or through our website or by registering for the events platform. For any queries, please contact us at rcpch@wonderly.agency in the first instance.

12. Force Majeure Event
The RCPCH will not be held liable or responsible for any failure to perform, or for any delay in performing any of its obligations under these Conditions that are caused by events outside our reasonable control (Force Majeure Event). The RCPCH's obligations under these conditions are suspended for the period that the Force Majeure Event continues and provided that if the Force Majeure Event renders, in the RCPCH's sole opinion, the event not viable whether from a financial or logistical point of view then the RCPCH may cancel, curtail or postpone the event.

13. Third-party services
The RCPCH Annual Conference may include services provided by third parties, such as catering, accommodation, transport, or sponsor offerings. The RCPCH is not responsible for the performance, quality, or availability of these services. Any issues or disputes relating to third-party services should be addressed directly with the provider.

14. Our use of personal information about you
The RCPCH may process your personal information for purposes including event administration, payment processing, communications, health and safety, record-keeping, and compliance with legal obligations. This may also include confirming your attendance to employers or sponsors and using your data for reporting or fundraising purposes.

By registering for the event, you consent to the processing of your personal data for these purposes, in accordance with our **Privacy Policy**, which explains how your data is collected, used, and your rights under data protection law.

15. Our liability to you
The RCPCH will be responsible for any loss or damage you suffer that results directly from our negligence or failure to meet our obligations. However, we accept no liability for indirect losses, including loss of employment, business opportunities, profit, or personal property such as laptops or mobile phones.
The RCPCH is not responsible for the safety of any participant, or for any loss, damage or injury, destruction by theft, fire, or any other cause for loss, damage or injury sustained by the Participant or other person.

By registering for the event, all Participants agree to take full responsibility for their personal belongings and their personal safety during the event.

Except where liability cannot be excluded under applicable law, our maximum liability to you is limited to the amount of the registration fee you have paid to attend the event.

16. Changes to these Terms and Conditions
The RCPCH may update these Terms and Conditions from time to time to reflect changes in law, regulatory requirements, or to ensure the effective delivery of the event. Any amendments will take effect once published. Any special conditions agreed with individual participants will only be valid if confirmed in writing by the RCPCH. No variation of these conditions shall be effective unless in writing and confirmed by the RCPCH.

17. Governing law
These Terms and Conditions and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the laws of England and Wales.

18. Jurisdiction
The RCPCH and the Participant irrevocably agree that the Courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with these Terms and Conditions or its subject matter or formation.

19. Complaints and contacting us
If you have any questions or concerns about the RCPCH Annual Conference or these Terms and Conditions, please contact us. You can email the Events Team at rcpch@wonderly.agency.